

CONSTITUTION FOR THE ABILITY GROUP

Lone Star College-North Harris
Houston, Texas

Article I - Name

The name of the organization shall be the ABILITY Group of Lone Star College-North Harris, hereafter referred to as ABILITY.

Article II - Purpose

The purposes of this organization are to mentor, assist, and inform students who make use of the Learning Accommodations Center and Disability Services, and to provide outreach to students who may not know about these services.

Article III - Membership

Membership in ABILITY is encouraged and extended to any currently registered students at Lone Star College-North Harris.

Article IV - Officers

Section 1. The elected officers of the organization shall be as follows: President, Vice-President, Secretary, Treasurer, Communications Liaison, SGA Representative, and Executive Assistant.

Section 2. The duties of the officers shall be as follows:

A. The President shall:

- preside at all regular and special meetings
- represent the organization at special functions
- provide information for all published articles in school and local newspapers

B. The Vice-President shall:

- preside at meetings in the absence of the President
- delegate the duties of and oversee the committees created for special functions
- perform all duties of the President in the event that the President is unable to perform them

C. The Secretary shall:

- maintain a record of all meetings
- be responsible for all correspondence and collection of information from special groups
- obtain a location and notify sponsors and the Communications Liaison of time and place of meetings
- keep an accurate record of all regular membership
- assemble and distribute packets of information to new members

D. The Treasurer shall:

- receive and care for all money and property of the organization
- maintain an active record of all accounts

- ensure that all bills are paid, on order of the organization's Sponsor(s)
 - prepare an annual budget in coordination with other members at the beginning of the fall semester
- E. The Communications Liaison shall:
- initiate and organize activities with the student body and other student organizations on campus
 - provide information to student and local newspapers in the absence of, or in addition to the President
 - be responsible for printing of all student communications, i.e., meeting and event notices
 - delegate distribution responsibilities to all other members of the Executive Council for all student communications bulletins
- F. The SGA Representative shall:
- attend Student Government Association (SGA) meetings to represent the interests of the DAAG
 - report DAAG events to SGA members and relay relevant information from SGA back to members of the DAAG.
- G. The Executive Assistant shall:
- assist other officers in completing their duties when other officers are not available or cannot complete a specific duty

Section 3. All elected officers shall comprise the Executive Council.
 All members of the Executive Council shall:

- serve both jointly and severally toward the betterment of the organization
- share all duties which overlap into the responsibilities of two or more officers
- behave in a manner which exemplifies the organization's objectives while representing the organization

Article V - Election of Officers

- Section 1. All members of the Executive Committee shall meet the following eligibility requirements:
- must expect to be available and eligible to serve continuously one year (throughout one fall and spring semester)
 - shall not be elected for more than one one-year term
 - must maintain a minimum 2.0 cumulative GPA
- Section 2. Elections for officers shall be held every spring for the following year.
- Section 3. Should a vacancy arise during the year, a special meeting will be called and a new officer chosen by a majority vote of the club's membership.

Article VI - Meetings

Section 1. The organization shall have at minimum two (2) regular meetings monthly during the fall and spring terms, the

dates of which shall be announced at a prior regular meeting, and will be scheduled with the college office responsible for student life. Public notice of said meeting will then be posted.

| Section 2. Special meetings may be called by the President, Executive Council, or Sponsor(s). Notice of such meeting shall be given to the college office responsible for student life and posted at least three days in advance.

| Article VII - By-Laws

If by-laws are deemed necessary, they may be adopted by a two-thirds majority vote of the members of the organization in a regular or special meeting, and they shall become effective when approved in the same manner as an amendment to this Constitution.

| Article VIII - Amendments

Amendments may be adopted by a two-thirds majority vote of the members of the organization in a regular or special meeting, and shall become effective after review and approval by the Office of Student Life.