

African American Student Association (AASA) Constitution

Article I: Organization Name and Purpose

Section 1: The name of this organization is African American Student Association (AASA) at Lone Star College-North Harris

Section 2: The purpose of this organization shall be to provide an avenue for the fellowship of students interested in African-American cultural exchange and awareness, and to develop and foster leadership Potential among the membership.

Article II: Membership

Section 1: Any registered student (full or part time) at Lone Star College-North Harris who is in good standing with the College and fulfills the membership requirements which coincide with the purposes of the organization is eligible for membership.

Section 2: Privileges of active members include community and campus activities, voting, nominations, serving as an officer, meeting attendance, and fundraising efforts.

Section 3: In order to guarantee equal rights to all members of the Lone Star College-North Harris student body, equal opportunities shall be afforded to all students without regard to race, color, national/and or ethnic origin, religion, creed, gender, marital status, sexual orientation, age, citizenship, veteran status, or physical disability.

Article III: Officers

Section 1: The elected officers of the African American Student Association shall be as follows: President, Vice President, Secretary, Public Relations Officer, Parliamentarian, and Historian. These officers will serve as the Executive Committee of the organization.

Section 2: All officers shall meet the following requirements:

- a) Registered student in good academic standing at Lone Star College-North Harris

- b) Commitment to serve in the elected position throughout the office's term
- c) Ability to conduct oneself in a fashion that actions will not reflect negatively on the image of the organization, its members, or Lone Star College-North Harris.

Section 3: Length of term for appointed offices will be one academic year. Upon completion of the term, officers who wish to maintain the same position must be re-elected.

Section 4: Duties of Officers

- a) The President shall set the agenda for each meeting and shall preside over all meetings of the membership.
- b) The Vice President shall assume the duties of the President in his or her absence and assist the President in coordinating activities for AASA.
- c) The Secretary shall check the roll at meetings, maintain minutes of membership and officer meetings, keep roster updated, deposit all monies in the AASA account at Lone Star College-North Harris, and keep accurate, current records of transactions. The Secretary also conducts the meeting in the absence of the President and Vice President.
- d) The Public Relations Officer shall preside over all publications, advertisements, and all promotional activities for the organization. This includes, but is not limited to, the posting of flyers around campus. The Public Relations Officer shall have all documents signed and dated in the Student Life Office. The Public Relations Officer shall assume the role of the Secretary in his/her absence.
- e) The Parliamentarian shall maintain proper order at meetings, help members of the Executive Board and the general membership learn and practice correct parliamentary procedure, and provide report of progress and/or changes in parliamentary procedure to the general membership monthly.
- f) The Historian shall maintain a chronological list of all AASA activities, prepare and maintain a yearbook/scrapbook and provide a report of chronological updates to the general membership.

Article IV: Advisor(s)

Section 1: The Advisor(s) of AASA shall work with the Executive Committee in coordinating campus activities, meetings, community service projects, and other functions to ensure that AASA achieves its objectives.

Section 2: The Advisor(s) shall be responsible for providing guidance and leadership to AASA members, approving appropriate activities, and overseeing the finances of the AASA.

Section 3: The selection of the Advisor(s) for the organization shall be voted on by the Executive Committee.

Article V: Elections

Section 1: All members may nominate and vote in an election. Elections for Executive Committee officers will take place prior to the first two weeks of the semester.

Section 2: Method of Nomination: An active member of AASA can nominate a student to candidacy with an explanation of why they feel that he or she is qualified to fill the specified position. The nomination is to be followed by a motion to support given by another active member. Each position within the Executive Committee shall be voted upon separately.

Section 3: All active members of AASA shall be allowed to vote anonymously by casting individual votes.

Section 4: When necessary, special tasks and committees can be assigned to members by vote.

Article VI: Meetings

Section 1: AASA shall meet for planning and sharing of information. Meeting dates and times will be confirmed and announced during the previous meeting.

Section 2: Emergency, special interest, or additional meetings shall be confirmed by the President and/or Vice-President. Attendees will be given at least 3 days prior notice of meeting time, date, and objective.

Article VII: Finances

Section 1: Fiscal Operating Year for Lone Star College System runs from September 1 through August 31.

Section 2: No money shall be spent or guaranteed without the approval of the President, Vice President, and Advisor.

Section 3: Approval for financial spending or earning (fundraising) must include the President, Vice President, and Advisor by way of at least two signatures on all original documents. All fundraising must be approved by the Office of Student Life, and may require additional approval from the College President.

Article VIII: Amendments

Section 1: Amendments to the organization's constitution can only be made by a vote. All amendments shall be proposed and discussed during a regular meeting.

Section 2: If approved, copies of the amended constitution must be provided to the Advisor(s) and the Office of Student Life for administrative approval.

Article IX: Ratification and Enactment

Section 1: This Constitution shall become effective immediately upon its approval by a two-thirds vote of a quorum of members and administrative approval from the Office of Student Life.

Section 2: This Constitution shall become the official governing document of the African American Student Association (AASA) at Lone Star College-North Harris.