

Faculty Senate Meeting Agenda

Thursday, April 26, 2018 @ 3:00 pm | G-102

- I. **Call to Order: 3:00pm**
- II. **Approval of Minutes: Approved**
- III. **Reports**
 - A. President
 1. Pathways Conference Update
 - a. Onboarding: Dual Credit, adult education & literacy, co-reqs
 - b. 4 institute (2 per year/one fall, one spring)
 - c. Looking at dual credit taking courses that matter to their college degrees, not just their GPAs
 - d. How are we connecting students who finish CE courses in AEL programs to credit?
 - e. Presentation scheduled for some time in Fall 2018 by Jamie Posey & Alicia Harvey-Smith
 - f. **INFORMATION REQUESTED—Please share concerns and/or suggestions with Janeu (about onboarding, placement, making connections, etc.)**
 2. Food Service contract update: Expires 12/2019, five-year contracts—anticipating continuing 5-year contracts
 - B. Vice President—Three coffee mugs for incentive drawing
 - C. Secretary—no announcements
 - D. Committee/Task Force Reports
 1. Best Semester
 - a. **Lana Myers, Karyn Friesen, Betsy Powers, Danny Kainer, Linda King**
 - b. Will upload examples to web page (anonymized winners)—note: rubric is important.
 2. Developmental education—no update
 3. Learning Communities (general information; workload-related)—to date, committee has not been announced or met.
- IV. **Current Business**
 - A. Academic Calendar & Class Scheduling – Request for task force: **Cynthia Lawry Berkins, Habib Far, and Amy Curry** volunteered.
 - B. Dispute Resolution Center (at System level) – Request for campus faculty focus group: **Karen Buckman, Martina Kusi-Mensah, Steve Coryell** volunteered.
 - C. Textbook Updates
 1. System Office is open to suggestions about funding or contract structure for textbook purchasing/supply.
 2. NOTE: Per Texas State Law, LSC cannot force students to purchase textbooks from a specific place.
 3. Auxiliary Budget overview—Janeu shared discussion from chairs/directors meeting about bookstore relationship, funds, and budgetary implications.
 - a. **NOTE: Let Janeu know if you would like someone from the SO finance office to come field questions.**
 - b. Auxiliary funds less than 5% of overall System budget.
 - c. Auxiliary budget funds items that cannot be funded with State-appropriated or student-derived funds.
 - i. According to State Law, student tuition is not to be used to pay for LSC line items, such as employee educational reimbursement (tuition and fees), employee awards/luncheon, student scholarships, System convocation, part of membership fees for System organizations (e.g., TACC) or Faculty Senate expenses.
 - ii. These types of expenses come out of the Auxiliary budget. (\$887,000 set aside for this specifically) Janeu spoke with Tammy Cortes at System Office.

- d. Money in Auxiliary Fund comes from various sources: commissions from bookstore, room rentals, various rebates, commissions from food service. (True: Commissions from student bookstore purchases using financial aid are commissions that fund the Auxiliary budget.)
- e. There is a difference between the System's auxiliary budget and each campus' auxiliary budget.
- 4. Discussion of current status—Dr. Stallman may be invited to the September 2018 FS Senate meeting to discuss the most recent version of the System Office committee's proposal. If this occurs, September meeting will be extended to 1.5 hours (Buca di Beppo will be served again.)
- D. Budget Update at Campus and System level
 - 1. Budget has been approved.
 - 2. It was expressed from System that faculty should be getting a raise--amount is not known.
- E. Security Concerns
 - 1. Cleary Crime Alert (System notifications)
 - a. Cy-Fair student reported an assault; the accusation was later rescinded. The Cleary alert was sent in both instances.
 - b. Seeking guidance from Mr. Castillo--how it is decided whether something is shared with the Cleary Crime Alert. Current understanding is that law requires an alert to be sent when an incident occurs, even if the details have not been substantiated.
 - 2. Student arrests
 - a. Student with dog in professor's office
 - i. Conveyed scenario: Student has dog that student categorizes as an emotional support animal. Student visited a professor in the professor's office with the dog present. A second faculty member, who entered the first professor's office, pet the dog and was bitten. Faculty member who had been bitten left the office to attend to the bite; returned for student information. Student left apology note with the first professor, then left the building. Faculty member who was bitten located the student and dog in student parking lot near the student's vehicle. Information was reported to LSC police. Student was later located by the police via license plate number on file. Police reported student assaulted them. This alleged altercation resulted in student arrest. Dog had a "support" vest, but certification status has not been verified. The student was told the "service" animal does not qualify and should not be brought to class. NOTE: An emotional support animal can be allowed and written into accommodations, but documentation must be provided.
 - ii. OGC will likely create a very specific policy about service and/or support animals (type, age, etc.)
 - iii. Certain questions can be asked about a service animal (for disability and in what capacity)
 - iv. Training recommended for faculty -- related to animals on campus, specifically in labs.
 - v. An issue was raised out of this situation about workman's compensation, as the injury occurred at work.
 - vi. NOTE: It was expressed that contradicting stories have been circulating about the student/police assault.
 - vii. NOTE: After faculty discussion, it was recommended that the police undergo training as it relates to aggressive response, handling tense situations, overall etiquette, and communication with unknown individuals, maybe even, specifically, minorities.
 - b. Student in possession of gun in a laboratory. LSC police called to hall outside laboratory. Student was not LTC; did not have CHL (old terminology). Student arrested for carrying a concealed weapon without a license.
 - c. In two other instances, students were licensed but had left guns "out." Some clarification about these cases was requested, specifically because alerts about these were sent after-the-fact and details are unclear.

3. C building access
 - a. Some doors have been closed, and access is limited. Explanation was not provided, and various reasons have been circulated.
 - b. It was said that the doors were closed because of student issues, but there seems to be disagreement about this as a solution. Several faculty (and even some in administrative positions) have made comments, have inquired about the rationale for blocking access.
 - c. NOTE: Please share concerns with Janeu—these will need to be reported to Dr. Chavez. Janeu will forward anonymously, if requested.

F. Share Division Successes

V. **New Business**

VI. **Announcements**

A. Announcements from President’s Council/President’s Forum

1. **DO NOT MOVE PCs or other OTS-related materials. OTS must move because everything is connected to the network and must be updated and reported. If a PC is moved, the “system” can detect the machine has been removed. An automatic report is generated through VC Link Alander’s office – a stolen equipment report (required by insurance). PLEASE DO NOT MOVE PCs or other OTS-related materials. OTS will move them (quick response).**

2. Faculty positions—If you had a position that was approved for the year, they have not been cut.

B. Healthier U Results—Presenter was not in attendance

C. Incentive Drawing—Courtney Standlee, Melissa Heselmeyer, Trey Broadhurst

D. Food Pantry—Moved to Building E lobby. Just under 40 people have been helped in February/March. Send people for help.

E. Health Insurance for retired employees—Contradicting requirements are being reported (whether someone would have to have worked for college for 10 or 20 years). Continuing to look at insurance situations that appear to keep cropping up with BCBS.

F. *Rocky Horror Picture Show*—Success!

VII. **Adjournment**

Lone Star College – Montgomery Faculty Senate 2017 – 2018

Officers: President: Janeu Houston | Vice President: Michele Richey | Secretary: Simone Andrade

BASS Senators: Amy Curry | Phil McCue | Betsy Powers | Adjunct: Jason Sweeney

BELS Senators: Karen Buckman | Martina Kusi-Mensah | Mark Whitten | Adjunct: Gloria Kessler

NASH Senators: Kitty Gronlund | Mattie McCowen | Cynthia Lawry Berkins | Adjunct: Bernard Ambe

TEAM Senators: Emmy Frank | Carlos Landa | Chase Waites | Adjunct: Amy Nabors

Counselor Senator: Neil Phillips

Librarian Senator: Angela Colmenares

For information on the Lone Star College - Montgomery Faculty Senate, visit our website at:

<http://www.lonestar.edu/montgomery-faculty-senate.htm>