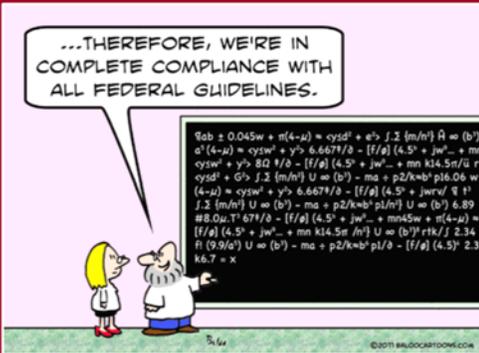


# Compliance Bulletin

## An Information Source for Grant Managers

*BOARD POLICY CHANGES AFFECTING GRANT PROGRAMS*



**Better Together**  
I share knowledge and encourage collaboration to reach common goals.

### Did you know that LSC Policy sets forth rules for all grants at LSC?

As surprising as it may sound, RDA processes are rooted in LSC policy. LSC Policy is enacted by the LSC Board of Trustees and is binding on all LSC employees and students.

The LSC Board of Trustees recently made changes to the LSC Policy affecting all grant programs and clarifying the role of Resource Development and Administration Department's (RDA) in grant projects. These changes apply to all grant programs:

1. All grant-related agreements/documents go to RDA prior to signature. RDA will route the agreements/documents to Office of General Counsel (OGC) and the Chancellor for signature. [LSC Policy III.A.2.01](#)
2. RDA is responsible for post-award maintenance and internal checks to ensure grant programs adhere to grant responsibilities. Orientation and desk reviews are designed to meet this requirement. [LSC Policy III.A.2.1](#)
3. The **Chancellor** or his designee are **the only authorized signatories** for all grant applications, supporting documentation, and grant contracts on behalf of the Board of Trustees. [LSC Policy III.A.2.3](#)
4. College personnel must seek the maximum indirect cost allowed by the funder for all grants and contracts. The Chancellor must approve any exception in writing. [LSC Policy III.B.2](#)

### How does this affect me? There are several ways LSC policies could impact you.

- The normal turnaround time for routing/review process through OGC and the Chancellor is approximately **10 business days**. Please account for this time so that funder due dates are met.
- Save yourself time and effort (no pun intended) and route grant documents through RDA first. Be aware that the LSC Office of General Counsel will not process any grant document that did not come through RDA.
- If your grant did not request the maximum possible indirect cost or the indirect cost is used as cost share, your continuation application may need Chancellor approval to continue using indirect cost in that manner.



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