

- I. **Call to Order—3:02 PM**
- II. **Approval of Minutes—OCTOBER 2017 MINUTES APPROVED**
- III. **Reports**
  - A. President—MADE ANNOUNCEMENT FOR FACULTY EXCELLENCE COMMITTEE
  - B. Vice President—MEETING DOOR PRIZE ANNOUNCEMENT
  - C. Secretary—NO REPORT
  - D. Committee Reports
    1. Faculty Excellence Awards 2017-2018 (Committee: David Benzel, Carol Girocco, Janeu Houston, & Melissa Jackson)
      - a. COMMITTEE HAS MET, AND NAMES HAVE BEEN SENT TO DR. RILEY.
      - b. WINNERS WILL BE ANNOUNCED AT SPRING 2018 CONVOCATION.
    2. Student Emergency Funds (Committee: Amy Nabors, Amy Curry, & Neil Phillips)
      - a. HAVE FUNDS AVAILABLE FOR STUDENTS. REPORT MUST BE SUBMITTED. COMMITTEE REVIEWS. MOST APPLICATIONS ARE APPROVED.
      - b. IN PROCESS OF AWARDING \$500-1000 TO STUDENTS (TWO).
      - c. (Double-check availability of application paperwork on Faculty Senate website.)
  - E. Task Force Reports—IT WAS NOTED THAT NOT ALL TASKFORCES WILL HAVE THE SAME TIMELINE OR NEEDS. A CONCERN WAS RAISED ABOUT THE OUTCOME(S) OF THE TASKFORCE MEETINGS. FACULTY HAVE EXPRESSED CONCERNS ABOUT TIME SPENT VS. PROGRESS/ACTIONS MADE. IT IS REQUESTED THAT ACTION PLANS BE BROUGHT BACK TO SENATE.
    1. Instructional continuity after a crisis or disaster—FINALIZING RECOMMENDATIONS AND PREPARING FOR SUBMISSION.
    2. Determining whether students are actively pursuing a course—RECOMMENDATIONS HAVE BEEN COMPILED AND SUBMITTED.
    3. Best practices and preparing for legislative academic changes
      - a. English Subcommittee—RECOMMENDATIONS HAVE BEEN COMPILED AND IS IN THE PROCESS OF REVISION.
      - b. Math Subcommittee—MATH 0306 IS BEING ELIMINATED IN SPRING 2018. TSI SCORES WILL DETERMINE WHETHER STUDENTS WILL GO INTO ABE OR CE OR CREDIT (0308 + NCBO, 0308, 0310).
        - i. FALL 2018—0308, 0310, 1332, 1324, 1342, 1314 WILL BE STAND-ALONE COURSES.
        - ii. FALL 2018—OTHER COURSES WILL ALSO BE AVAILABLE WITH NCBO'S BASED ON TSI SCORES. (0308+0106, 0308+0310, 0232+1332, 0242+1342, 0224+1324, 0314+1314)
        - iii. SOME CAMPUSES ARE HAVING DIFFICULTY BECAUSE OF DEVELOPMENTAL FACULTY CREDENTIALS, ETC.
        - iv. MY MATHLAB IS BEING CONSIDERED TO HELP MAKE THE CO-REQS HYBRID.
        - v. OTHER OPTIONS ARE BEING CONSIDERED
    4. Mission/vision/values for the instructional division—CLOSE TO COMPLETING GOALS OF TASKFORCE.
- IV. **Current Business**
  - A. Follett Syllabus Statement (e-mailed out)—SYLLABUS STATEMENT WILL BE POSTED TO FACULTY SENATE WEBSITE.

- B. Follett Food Service Concerns (contract renewal 2018)—  
MOTION: **IT SHOULD BE RECOMMENDED THAT WE DO NOT ENTER FIVE-YEAR CONTRACTS FOR FOOD SERVICE PROVIDERS, INSTEAD CONSIDERING SHORTER CONTRACTS.**
- C. COMMENTS/SUGGESTIONS WERE SOLICITED:
1. LOOK INTO OTHER PROVIDERS
  2. FOLLETT WAS CONSULTED ABOUT FOOD TRUCKS; THEY “GAVE PERMISSION” AS LONG AS THE TRUCKS WERE NOT WITHIN A CERTAIN DISTANCE OF FOLLETT PROVIDERS.
  3. IT WAS COMMENTED THAT CHICK FIL A WAS NOT MADE AWARE OF THE POSSIBILITY OF PROVIDING FOOD TO THE CAMPUS, AND THEY MAY HAVE SUBMITTED A PROPOSAL HAD THEY KNOWN.
  4. IT WAS SUGGESTED COMPETITION AMONG PROVIDERS WILL BENEFIT THE CAMPUS.
  5. FOOD SERVICE IS UNAVAILABLE IN LATE AFTERNOON AND EVENINGS (AFTER TWO). FOOD IS A NECESSITY FOR FACULTY, STAFF, AND STUDENTS ALL DAY AND EVENING. (THEY ARE NOT MEETING A DEMAND.)
- D. *Avoid the Stampede* Feedback—SOME OF THE CONCEPTS OF AVOID THE STAMPEDE WERE TAKEN INTO EDUC 1300 AND ORIENTATIONS, WHICH LED TO THE DISCONTINUATION OF AVOID THE STAMPEDE TEMPORARILY.
1. IT WAS EXPRESSED THAT DATA DOES NOT SEEM COMPLETE, AND THE QUESTION WAS RAISED ABOUT WHAT WOULD LIKE TO BE KNOWN ABOUT REGISTRATION (AND AVOID THE STAMPEDE). SOME IDEAS WERE SHARED:
  2. IF A STUDENT REGISTERS BUT THEN DROPS (VOLUNTARILY OR DUE TO NON-PAYMENT)
  3. WHETHER STUDENTS ARE REGISTERING FOR FACE-TO-FACE, ONLINE, HYBRIDS, 8-WEEK, 16-WEEK, ETC.
  4. DOES AVOID THE STAMPEDE CONTRIBUTE TO THE SUCCESS? WHETHER STUDENTS REGISTER AT AVOID THE STAMPEDE OR ELSEWHERE. ARE RESOURCES BEING USED EFFECTIVELY? (IT WAS EXPRESSED THAT MANY STUDENTS SEEM TO GO SIMPLY FOR THE PIZZA AND T-SHIRT.)
  5. WHETHER AVOID THE STAMPEDE SHOULD BE A REGISTRATION EVENT OR A CELEBRATION EVENT
  6. IT WAS RECOMMENDED THAT AT LEAST TWO LINES BE FORMED DURING AVOID THE STAMPEDE: 1) EXPRESS LINE FOR PEOPLE WHO KNOW WHAT THEY ARE REGISTERING FOR 2) LINE FOR SOME ADVISING/PLANNING
  7. THE ROLE OF FACULTY IN AVOID THE STAMPEDE—FACULTY ADVISING? A CONCERN WAS RAISED ABOUT THE TIME REQUIRED FOR FACULTY TO SERVE AS ADVISORS—IT WOULD TAKE UP MUCH OF THE FACULTY WORKLOAD.
    - a. FACULTY ADVISING TRAINING WAS OFFERED AT LSC-M PREVIOUSLY. PRIMARILY, FACULTY DID SUBJECT-AREA ADVISING, BUT ADVISORS/COUNSELORS WERE IN CHARGE OF REGISTRATION.
    - b. COULD WE HAVE AN “ASK A PROFESSOR” STATION DURING AVOID THE STAMPEDE?
    - c. IT WAS STATED THAT ADVISORS REQUIRE ADDITIONAL SUPPORT AND RESOURCES (AND PAY).
    - d. MOST AGREE THAT RESOURCES SHOULD GO TO ADVISORS INSTEAD OF FACULTY ADVISING.
  8. WHETHER SUCCESS/COMPLETION RATES ARE IMPACTED BY TIMING OF REGISTRATION (EARLY VS. LAST-MINUTE)
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- E. Update on Pathways Conference—CURRENTLY APPROXIMATELY SEVEN AREAS OF STUDY HAVE BEEN DESIGNED. MORE UPDATES TO COME.
- F. EDUC 1300 and 60-hour credit restriction—DISCUSSIONS ARE ONGOING AT THE SYSTEM LEVEL TO CONSIDER THE ELIMINATION OF EDUC 1300 (OR SOMETHING ELSE) TO STAY WITHIN THE PROGRAM REQUIREMENTS (60-HOURS).
- G. Mandatory Training
  - 1. Deadline: December 1, 2017 (AT 11:59 PM)
  - 2. Incomplete training = Non-renewal of contract/No rehire
  - 3. Takes up to four (4) hours total
  - 4. Total of 7 Modules (non-supervisors) or 9 Modules (supervisors) – MUST DO ALL OF THEM TO BE IN COMPLIANCE AND NOT GET TERMINATED
  - 5. Two Requests Made to Chancellor by Faculty Senate Presidents : 1) pay adjuncts; and 2) get list of those who haven't completed
  - 6. AS OF 11/30/17, 14 LSC-M EMPLOYEES HAVE NOT COMPLETED THE TRAINING.
- H. Update on Request to Prioritize Student Success Resources Over Faculty Resources for Non-Developmental Faculty Motion—DISCUSSIONS ARE ONGOING BASED ON TASKFORCE RECOMMENDATIONS. UPDATES TO COME.
- I. Update on SGA RO Accountability Motion—DISCUSSIONS ARE ONGOING. UPDATES TO COME BASED ON DISCUSSIONS WITH SGA ADVISORS AND SYSTEM-LEVEL REPRESENTATIVES.
- J. Update on Academic Dishonesty Closing the Loop Motion—NO POLICY (WITH CLEAR CONSEQUENCES) IS LAID OUT FOR STUDENTS (IE. A CODE OF CONDUCT OR STUDENT HANDBOOK).
 

IT WAS REQUESTED THAT THIS ISSUE REMAIN A DISCIPLINARY ONE AND NOT HANDED TO ANOTHER OFFICE. (SHOULD GO THROUGH STUDENT SERVICES AND NOT ANOTHER GROUP—SUCH AS COUNSELORS)
- K. Update on Communication on Healthcare Change Motion—LEGAL CONCERNS DICTATE WHAT INFORMATION IS SHARED BY FACULTY SENATE. JANEU IS COLLABORATING WITH SYSTEM COUNSEL TO ENSURE LEGALITY OF COMMUNICATION ABOUT HEALTHCARE. (MANY HEALTHCARE PROVIDERS WILL NOT ACCEPT OUR INSURANCE, SO IT IS ADVISED THAT EVERYONE CHECK WITH PROVIDERS AHEAD OF TIME.)
- L. Share Division Successes—AMY NABORS WAS SELECTED ADJUNCT EXCELLENCE WINNER FOR CONROE CENTER.

V. **New Business**

VI. **Announcements**

- A. Incentive Drawing—CYNTHIA, AMY N. TERRI
- B. Best Semester information—GOING TO DEANS THIS WEEK, AND THEY WILL SEND LIST OF ELIGIBLE FACULTY TO JANEU. 2018-2019 BEST SEMESTER SELECTIONS WILL BE MADE IN SPRING 2018.

VII. **Adjournment—4:15PM**

**Lone Star College – Montgomery Faculty Senate 2017 – 2018**

**Officers:** President: Janeu Houston | Vice President: Michele Richey | Secretary: Simone Andrade

**BASS Senators:** Amy Curry | Phil McCue | Betsy Powers | Adjunct: Jason Sweeney

**BELS Senators:** Karen Buckman | Martina Kusi-Mensah | Mark Whitten | Adjunct: Gloria Kessler

**NASH Senators:** Kitty Gronlund | Mattie McCowen | Cynthia Lawry Berkins | Adjunct: Bernard Ambe

**TEAM Senators:** Emmy Frank | Carlos Landa | Chase Waites | Adjunct: Amy Nabors

**Counselor Senator:** Neil Phillips

**Librarian Senator:** Angela Colmenares

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For information on the Lone Star College - Montgomery Faculty Senate, visit our website at:  
<http://www.lonestar.edu/montgomery-faculty-senate.htm>