

# Resource Development and Administration



## Spring 2017 Newsletter

### LSC Grant Summit

RDA and Grants Accounting welcomed 95 participants to the 2017 LSC Grant Summit: Bright Ideas, Big Money. Thank you for making the second annual LSC Grant Summit a success. It offered 15 sessions with information on developing winning proposals, grant management and financial management. RDA welcomed Grants Accounting to the program this year. If you could not attend the event, a video of each session along with the presentations and handouts will be available in myWorkshops soon. Pictured here are members of the LSC Grant Advisory Council at the LSC-Grant Summit and a shot from the opening session.



### Corporate College Teams Up With Webber to Prepare Workers for New or Upgraded Positions

The Texas Workforce Commission has awarded LSC Corporate College \$780,462 to provide 26,773 hours of technical skills training for Webber LLC, Webber Barrier Service, and Southern Crushed Concrete. The majority of the training will be in Technical Math for Construction, Blue Print Reading for Construction, and Heavy Equipment Qualifications. The project will train 327 employees, upgrade 248 positions and create 99 new jobs. This is one example of how LSC Corporate College leads corporate training in the Houston area, helping to keep the skills of the local workforce on the cutting edge.



### LSC Grant Advisory Council

- Michel Zuch**, Dean, CyFair
- Deirdre Hayes-Cootz**, Director Instructional Support, Extended Learning Center, Montgomery
- Anne Albarelli**, Dean, North Harris
- Jackie Thomas**, Chief Strategist, Tomball
- Katherine Cecil-Sanchez**, VP Instruction University Park
- Bridgette Sellers**, Dean College Centers, CyFair
- Rand Key**, Chief Executive Officer at System Office University Park
- Christina Todd**, Executive Director, Workforce
- Marian Chaney**, Associate Vice Chancellor, AIR
- Nicole Robinson Gauthier**, Executive Director, LSC Foundation
- Pat Chandler**, Manager, Lifelong Learning, Career and Technology Education/ Continuing Education
- Patti Woerner**, Executive Director, Corporate College
- Stephanie Wright**, Director, Accounting
- Larry Mills**, Executive Director Compensation
- Cyndi Drummond**, Director Grant Development, RDA
- Pamela Wyatt**, Director Management and Compliance, RDA
- Elizabeth B. Thompson**, Executive Director, RDA



The Leadership Excellence and Administrative Development Institute, LSC-LEAD, is designed to develop employees to become effective administrators who can respond to complex issues that arise within Lone Star College. LSC-LEAD equips participants with the knowledge, skills, and abilities that are required for upper-level administrative roles within Lone Star College. On behalf of the entire Resource and Development Administration (RDA) team, I want to congratulate Elizabeth Thompson, Executive Director of RDA, and Pamela Wyatt, Director Management and Compliance of RDA, on their successful completion of the LSC-LEAD program. Your dedication and leadership to RDA and Lone Star College is much appreciated.

Rand Key, CEO SO UP

## AmeriCorps Grant to Increase Matriculation and Fall-to-Fall Persistence Rates

The OneStar Foundation awarded Lone Star College-Kingwood \$343,244 to implement an AmeriCorps program. The AmeriCorps program affords LSC-Kingwood with 50 half-time AmeriCorps Members who will provide mentoring and educational support services to high school and college students. The program targets economically disadvantaged students at Splendora, Porter, New Caney, and Summer Creek High Schools as well as Lone Star College-Kingwood.

Members will receive high-quality professional development and real-world application of soft skills, personal efficacy, and grit. The result of the investment is expected to be a 5% increase in matriculation to college among program participants and a 5% increase in fall-to-fall persistence among program participants at the LSC-KW campus.

Dr. John Theis, the system director for civic engagement; Kim Klepcyk, dean of academic partnerships and initiatives; and Keelie Barrow, the full-time Program Manager; are the key LSC employees for this project.

## LSC Updating Rules for Uniform Guidance

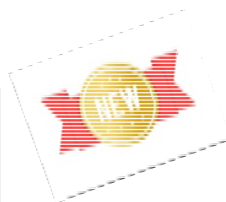
Lone Star College took advantage of the one-year grace period for the procurement implementation section Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards from the Office of Management and Budget (2C.F.R.200) ("Uniform Guidance"). However, the grace period for procurement implementation is ending 7/1/17. The Uniform Guidance emphasizes the importance of institutional controls that proactively ensures compliance with the terms and conditions of the awards.

Some key changes that impact the proposing and management of federal/state awards at LSC:

Areas Changed	Previous Requirements	UG Requirements
Administrative & Clerical Salaries on Direct Costs (200.413)	Permissible for major projects	Must be integral to the project: <ul style="list-style-type: none"> <li>• Explicitly included in proposed budget or prior written approval form</li> <li>• Individuals specifically identified with the project</li> <li>• Costs not also recovered as F&amp;A</li> </ul>
Effort Reporting (200.431)	Silent	Requirements for effort reporting to the feds have changed, but we do not expect changes in LSC policy or practice regarding effort reporting since LSC's current system is in compliance with the new guidance
Procurement (200.317-326)	Silent	UG focus on micro-purchase requirements <ul style="list-style-type: none"> <li>• Quotes required for anything over \$3K, including P Card</li> <li>• LSC threshold \$10K, new UG threshold</li> </ul>

Stephanie Wright, Director Accounting

## Grant Writing Tips for Winning Proposals



We recently surveyed readers to learn more about your needs for the RDA Newsletter. You said you wanted access to grant tips and videos.

You asked, we delivered. Click on the video image for a less than three-minute video with some basic grant tips from Dr. Shandra Terrell Williams. You can also access the clip at <https://youtu.be/Z9zARhT6TpY>. Stay tuned for more like this in future issues.