

Lone Star College-North Harris Sociology Club (Soci Club)

CONSTITUTION

Article I. Name

Section 1: The club shall be known as the Lone Star College-North Harris Sociology Club (Soci Club)

Section 2: The recognized short name of this club is “Soci Club.”

Article II. Purpose

Section 1: The purposes of the Lone Star College-North Harris Sociology Club are as follows:

- to make Lone Star College-North Harris students aware of socially relevant issues and expose them to the field of sociology, while promoting education inside and outside of the classroom;
- to provide Lone Star College-North Harris students with experiences that promote mental growth and inspire action;
- to provide opportunities for students to network with each other and those already employed in the field; and
- to provide opportunities for members to cultivate enthusiasm and energy about sociology through activities such as social events, field trips, conventions, volunteer opportunities, guest speakers, and group discussions.

Article III. Membership

Section 1: Any registered student (full or part-time) at Lone Star College-North Harris who is in good standing with the College and fulfills the membership requirements of the organization may be a member.

Section 2: There are two types of membership: general membership and voting membership. General membership allows members to attend meetings and participate in events. The requirements for students to obtain voting membership are:

- Participate in at least 2 Sociology Club meetings
- Volunteer in at least one Sociology Club event

Section 3: In order to guarantee equal rights for all members of Lone Star College-North Harris student body, equal opportunities shall be afforded to all students without regard to race, color, sex, age, sexual orientation, religion, ethnic or national origin, disability, veteran status, or any other protected status.

Section 4: Voting privileges will be restricted to Lone Star College-North Harris student membership.

Article IV. Officers and Advisors

Section 1: The Executive Committee shall consist of the following officers: President, Vice President, Secretary, Treasurer, Public Relations Officer (Historian), Community Relations Liaison, and Faculty Advisor. The Executive Committee shall ensure that all duties of the Sociology Club are carried out, as stated within this constitution. A simple majority vote of the Executive Committee, with the approval of the Faculty Advisor, shall be necessary to pass any business which is referred to the Executive Committee.

Section 2: All officers, with the exception of the Faculty Advisor, must be Lone Star College-North Harris students.

Section 3: The term of office for student officers shall be twelve (12) months beginning in August. The Faculty Advisor continues until s/he resigns or is removed from that capacity.

Section 4: The duties of the officer are as follows:

- President: The President shall attend all regular and special meetings of the Sociology Club membership and committees, call special meetings when necessary, monitor the current budget, prepare a final report at the end of his/her term of the office that summarizes the finances and activities of the Sociology Club, represent the Sociology Club at appropriate college and community functions, prepare the agenda for the meetings, and assist in the planning of events for the Sociology Club.
- Vice President: The Vice President shall assume the position and responsibilities of President in the absence of the President, represent the Sociology Club at appropriate college and community functions, prepare the agenda for meetings, and assist the President in planning the agenda as well as events for the Sociology Club.
- Secretary: The Secretary shall maintain current and accurate records of motions and amendments to the constitution, maintain official minutes of each meeting and distribute minutes to club members before each meeting, represent the Sociology Club at appropriate college and community functions, and maintain all correspondence and contact information of the Sociology Club.
- Treasurer: The Treasurer shall maintain the financial records of the Sociology Club, report deposits and expenditures at the meeting, announce the current budget balances, be involved in handling anything relating to club finances, and represent the Sociology Club at appropriate college and community functions.
- Public Relations Officer/Historian: The Public Relations Officer/Historian shall be responsible for publicity and social media (Facebook, Instagram, Twitter, etc.) relating to the promotion of the club and its events; record events via pictures, website, etc.; assist in planning events; and represent the Sociology Club at appropriate college and community functions.
- Community Relations Liaison: The Community Relations Liaison shall be responsible for finding volunteer opportunities for members of Sociology Club throughout the school year; maintain all necessary paperwork needed for volunteer events, on campus events, and any field trips; and represent the Sociology Club at appropriate college and community functions.

- Faculty Advisor: The Faculty Advisor must be a full-time Sociology faculty member at Lone Star College-North Harris. The Faculty Advisor shall serve as a liaison between students and administrators, and reserve rooms for meetings and events. If the Faculty Advisor cannot be present at a meeting, he/she is responsible for finding another full-time Lone Star College-North Harris faculty member to stand in for him/her. The Faculty Advisor has the right to be fully informed of and involved in all Sociology Club sponsored functions. Furthermore, since this is a restricted democracy, the Faculty Advisor has the final veto power in Sociology Club affairs, to be used only when members of the Sociology Club overstep reasonable boundaries. This is to protect the integrity of Lone Star College-North Harris and the Sociology Club.

Article V. Elections

Section 1: Elections of officers will take place within the first two weeks of the fall semester. However, if the Sociology Club has just been enacted, officers shall be appointed by the Faculty Advisor prior to its inception.

Section 2: At the end of each term of office, club members will be able to vote for officers to represent the Sociology Club. Anyone running for office must be nominated by fellow members. The nominees must present themselves to the club members and explain why they want the position, why he/she thinks he/she is qualified for the responsibility of the position, and what they want to accomplish.

Section 3: Run-off elections happen in the event that no candidate receives a majority of votes from the voting members. Another election shall be held between the two candidates who receive the most votes.

Section 4: All officers must be re-elected for the position during officer elections. In the event that a position becomes vacant before the end of the term of office, the President shall appoint a replacement to serve the remainder of the term.

Article VI. Meetings

Section 1: The time, date, and place of regular meetings shall be determined by the majority of the membership at the first regular meeting of the term. Frequency of meetings will be determined by the Executive Committee.

Section 2: Any type of oppositions, suggestions, events, future meetings, and voting will be conducted at these meetings. Members must be present at the meetings in order to participate and vote.

Section 3: Special meetings can be called by the President and/or Faculty Advisor, and will be announced to club members through a phone call and/or email.

Section 4: The minimum number of members needed for regular and special meetings shall be 1/3 of voting members.

Section 5: Rules of procedure for this organization shall be Robert's Rules of Order.

Article VII. Finances

Section 1: Fiscal operating year is September 1 – August 31.

Section 2: There are no membership dues for this organization.

Article VIII. Committees

Section 1: The Executive Committee has the right and ability to form and dissolve committees, as well as appoint committee heads. The Executive Committee must define the nature and scope of the committee at the time of its appointment, but reserves the right to modify these; however, the Executive Committee must notify Sociology Club members of such modifications.

Article IX. Amendments

Section 1: Proposed constitutional amendments or changes shall be presented to the organization in writing by any member. A special meeting should be called to discuss the amendment(s).

Section 2: Approval by the majority of the members present at a regular meeting shall pass a proposed change. The Secretary shall revise the constitution, and the change(s) shall be put into effect after approval from the Faculty Advisor and the Office of Student Life, unless otherwise stipulated in the amendment.

Article X. Ratification and Enactment

Section 1: This constitution shall become the official governing document of the Sociology Club, upon ratification by a majority vote of the membership, and approval and acceptance by the Office of Student Life at Lone Star College-North Harris.