



CONSTITUTION OF THE TANGO CLUB

Of Lone Star College-North Harris



MARCH 1, 2016

TANGO CLUB OF LONE STAR COLLEGE-NORTH HARRIS, HOUSTON, TEXAS

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ARTICLE I ORGANIZATION NAME AND PURPOSE

Section 1 The name of this student organization is Tango Club at Lone Star College-North Harris.

Section 2 The purpose of this organization shall be:

- to focus on teaching and learning different types of tango for students and provide a positive experience to encourage students to learn other social dance, which provides fulfilling experiences to beginners with no partner/experience/auditions needed, and
- to serve as an ice breaker, offering a place for students to make friends and feel connected to Lone Star College-North Harris.

ARTICLE II ADVISOR(S)

Section 1 Only full time employees at Lone Star College-North Harris will be eligible serve as an advisor for Tango Club.

Section 2 Advisor duties shall include:

- teaching students how to dance tango;
- helping coordinate campus activities, meetings, and service projects;
- overseeing finances and approving appropriate activities;
- providing assistance with conflict mediation; and
- providing general assistance with navigating Lone Star College policies and procedures.

ARTICLE III MEMBERSHIP

Section 1 In order to guarantee equal rights for all Tango Club members, equal opportunities shall be afforded all students without regard to race, color, sex, age, sexual orientation, religion, ethnic or national origin, disability, veteran status, or any other protected status.

Section 2 Provisional club membership is open to any registered full or part-time student at Lone Star College-North Harris, with an interest in tango.

Section 3 Full club membership will be granted to members who attend at least 4 class meetings and 2 general monthly member meetings.

Section 4 Provisional club members from the previous semester who attended at least 4 class meetings will be granted full membership as long as they remain registered at Lone Star College-North Harris, unless they are removed as a provisional member.

Section 5 Full club members from the previous semester will be continually and permanently retain their full membership as long as they remain registered

at Lone Star College-North Harris, unless they are removed as a provisional or full member.

Section 6 Any full club members can vote in club meetings and officer elections.

Section 7 Any full member may be removed from the club by vote of the full members and officers, if they commit a serious offense against other club members, officers, advisors, the club itself, Lone Star College System, Texas State Laws, and/or Federal Laws. They may be brought up for charges by a majority of the full members or five (5) full club members (whichever is less) in the club members meeting. The offense(s) will be brought up in a Membership Meeting with full members and the officers invited. The accused will be given a chance to defend themselves before the vote. A vote of sixty-seven percent (67%) of all full members that attend the meeting is required for official removal, unless the accused forfeits membership voluntarily.

Section 8 No dues shall be charged for membership in Tango Club.

ARTICLE IV OFFICERS

Section 1 The elected officer positions of the Tango Club shall be: President, Vice President (up to 2 positions), Secretary, Financial Officer, and Membership Officer.

Section 2 The duties of Tango Club Officers are as follows:

2.1 The President shall:

- serve as the chief officer of Tango Club and shall supervise the club by abiding the rules and regulations set forth by the Tango Club Constitution, the Office of Student Life, Lone Star College, the state of Texas, and the Federal government;
- run all elections for vacant officer positions and install all new officers;
- maintain contact with the Advisor(s) and all members;
- schedule and preside at all regular and special meetings;
- coordinate and preside over all Tango Club activities;
- approve all public notices for Tango Club;
- spend club funds with the approval of the Advisor(s);
- sign all the official club documents;
- attend school meetings and events, and represent Tango Club at public social events and special meetings during his/her term.

2.2 The Vice President(s) (up to 2 positions) shall:

- serve as the second highest ranking officer of Tango Club;
- assist and support the President in all duties and responsibilities to meet the goals of the club;

- oversee the needs of the Tango Club and assist in budgeting decisions;
- attend other organization meetings and create opportunities for Tango Club to collaborate;
- perform the duties of the President in the event that the President cannot attend any of the regular/special meetings, events, activities, and/or school meetings, but can be overridden by the President.
- In the event that there are two Vice Presidents, one will function as the Marketing Officer. His/her duties shall include:
 - marketing organization events;
 - creating and producing marketing content and material such as pictures, videos, flyers, banners, and advertisements; and
 - working closely with Office of Student Life and obtaining approval for posting publicity.

The other Vice President will function as a Public Relations Officer. His/her duties shall include:

- creating an official Tango Club social media account;
- coordinating with student publications, including but not limited to, newsletters, newspaper, magazines, and any types of social media;
- taking charge of special publication project as assigned by the President with the approval from the Advisor(s); and
- maintaining contact with the College Relations Department.

In the event that President gives up his/her position or is removed from office, the Vice President(s) shall work cooperatively to assume the duties of the President.

2.3 The Secretary shall:

- work closely with the President and Vice President(s);
- maintain a master calendar of all club events and activities;
- send meeting invitation notices via phone, email, and/or in person;
- document and communicate meeting dates and minutes;
- handle incoming and outgoing mail;
- calculate votes in elections;
- organize and maintain all contact with members on class meetings, member meetings, and club events;
- be a liaison on behalf of the Tango Club in order to build an internal and external network with other clubs and organizations on and off campus.

2.4 The Financial Officer shall:

- maintain club finances;
- sign any official financial documents with the approval of the President and the Advisor(s);
- oversee the needs of the club, including supplies and resources;
- maintain a copy and file of all receipts and financial documents; and
- submit a financial report upon request.

In the event that the Club President and the Vice President(s) all vacate their positions, the Financial Officer shall assume the duties of the President of Tango Club.

- 2.5 The Membership Officer shall:
- recruit new members at school events and meetings and/or during or after tango class meetings;
 - take attendance at each class meeting and school or social events;
 - maintain a record of all current members and keep an updated membership roster and provide membership enrollment updates at each officer meeting.

Section 3 All officers are expected to teach new members dance tango. All officers must conduct themselves so that their actions do not reflect negatively on the Tango Club or Lone Star College. Officers are expected to maintain high tango skills, good character, and strong communication skills. Officers will perform all duties as defined for their respective offices by the Tango Club constitution.

Section 4 The length of term for officers shall be the first day of each semester to the last day of each semester.

ARTICLE V ELECTIONS AND ELECTION PROCEDURES

Section 1 All elections shall be coordinated by the most senior available officers, or if they are unavailable, by any dedicated club member.

Section 2 Officer nominations shall be held during the earliest possible member meeting of each semester. Voting is only available to full members.

Section 3 All members or the Advisor can nominate full members for officer candidates.

Section 4 Once the officer candidates are selected, all the candidates will give a presentation. The members will vote on the candidates by secret ballot. The announcement of the official results will be declared immediately.

Section 5 Once the official officer election results are given, all new officers of Tango Club shall assume their respective duties immediately.

Section 6 A reelection petition of a majority of the total members shall be cause for a recall election. The offense must be in writing and submitted by at least three (3) full members. If necessary, a recall election shall be held at the next regular member meeting after presentation of the recall position. Recall will require a majority vote of all full members.

ARTICLE VI REMOVAL OF OFFICERS

Section 1 In the event that any officer commits a serious offense against club members, other officers, the Advisor(s), the club itself, the Lone Star College System, Texas State Laws, and/or Federal laws, full members and/or other officers can request an Officer Removal Hearing from the Advisor(s) or the Advisor(s) can set up the Officer Removal Hearing.

Section 2 If an Officer Removal Hearing is approved, a special meeting shall be set and run by the highest ranking officer who is not the accused officer at the hearing. At this meeting, all full club members will be allowed to attend. At least one Advisor must attend and supervise the hearing. The accused officer will be allowed to defend himself/herself during the hearing. After the accused officer gives his/her statement, a vote of sixty-seven percent (67%) of all full members attending the meeting is required to remove the officer, unless the accused resigns from his/her officer position.

ARTICLE VII MEETINGS

Section 1 Member and officer meeting dates and times will be set at the first general meeting of each semester.

Section 2 Special or additional meetings shall be confirmed by the President and/or Vice President.

ARTICLE VIII FINANCES

Section 1 Tango Club funds shall only be spent by the President, with the approval of the Advisor(s), or by the Financial Officer with the approval of the President and Advisor(s).

Section 2 Approval for financial spending or earning (fundraising) must include the President, Financial Officer, and Advisor by way of at least two signatures on all original documents, with an Advisor being one of the signatures.

ARTICLE IX AMENDMENTS TO THE CONSTITUTION

Section 1 All amendments shall be proposed and discussed during a regular meeting. Amendments to this constitution can only be made through a voting process and must pass with a majority vote of all full members and the approval from the club Advisor(s).

Section 2 If approved, copies of the amended constitution must be provided to the Advisor(s) and the Office of Student Life for administrative approval.

ARTICLE X RATIFICATION AND ENACTMENT

Section 1 This constitution shall become effective immediately upon its approval by a majority of members, and approval of the Advisor(s) the Office of Student Life.

Section 2 This Constitution shall become the official governing document of the Tango Club at Lone Star College-North Harris.

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