EMT Certification Program
(Offered every semester)

EMS Academy Facts

1. You must first apply at Lone Star College–CyFair through the online application process. You can do this at http://www.lonestar.edu/ems-dept-cyfair.htm/. You must see an academic advisor on campus to ensure you meet academic eligibility requirements. You must apply in person for the EMS Academy; there is no online registration for the academy.

You must complete the following course options before the academy begins:

   A. ENGL 0304 or ENGL 0364 or
   B. ENGL 0306 and ENGL 0374
   C. MATH 0306 or a higher level Math course.

   OR

Satisfactory scores on placement exams. Your scores must be approved by the advisor before you register. If your scores are not within the acceptable range you can also take above noted English or Math courses to fulfill the requirements. This is subject to advisor approval. English and Math requirements must be met before you start any of our EMS Certification Courses. You may register before completing the English and Math requirements, but if the requirements are not met, you forfeit your spot within the academy.

2. Once an advisor has verified your eligibility to enter the program and you have an authorization letter from the Program Director, you will be allowed to register for the following academy classes. (You must register for all classes listed below.)

First Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Number</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMSP</td>
<td>1501</td>
<td>EMT Lecture &amp; Lab</td>
<td>5</td>
</tr>
<tr>
<td>EMSP</td>
<td>1160</td>
<td>EMT Clinical</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td></td>
<td>SEMESTER TOTAL</td>
<td>6</td>
</tr>
</tbody>
</table>

3. Acceptance of the Lone Star College-CyFair EMS Academy requires that you be declared physically fit by your doctor and have all required immunizations. The required physical examination form, including immunization verification, is included with this information package. These forms must be submitted to the Director of the EMS Professions Program prior to registration. After you have met all requirements, you will receive an authorization letter to register.

4. EMT Cadets are selected on a first come, first serve basis. There are limited slots. Classes are offered each semester. Check the semester schedule for dates and times. Enrollment is limited to 25 students for each class.

5. A negative criminal background check by a Lone Star College System approved vendor must be submitted, see application for instructions to complete.

February 2012
6. A negative drug screen must be completed by a Lone Star College System approved vendor. Payment is required prior to registration. Drug screen will be conducted in class during the semester. You must register and submit payment for this at [http://www.surscan.com/lscfair8749.html](http://www.surscan.com/lscfair8749.html).

7. A cadet uniform and identification card are required. Lone Star Uniforms has the specifications for the uniforms and they are located at 8430 North Sam Houston Parkway West, Houston, 77064. Phone number is (832) 237-8000. You must obtain your uniform and identification card prior to the first day of class.

8. All cadets are required to maintain health insurance while in the academy. If you do not have private health insurance, you can obtain student health insurance through the following link: [www.ahpcare.com/lscsinternship](http://www.ahpcare.com/lscsinternship)

9. **Approximate** costs of the academy are as follows, this is not an inclusive list; other fees may be incurred. Payment plans are available for Tuition & Fees – see a Lone Star College advisor.

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition (in-district)</td>
<td>$400.00</td>
</tr>
<tr>
<td>Tuition (out-of-district)</td>
<td>$750.00</td>
</tr>
<tr>
<td>Books</td>
<td>$150.00</td>
</tr>
<tr>
<td>Uniforms</td>
<td>$300.00</td>
</tr>
<tr>
<td>Texas DSHS Testing</td>
<td>$110.00</td>
</tr>
<tr>
<td>National Registry Testing</td>
<td>$70.00</td>
</tr>
<tr>
<td>Drug Screen Payment</td>
<td>$45.00</td>
</tr>
<tr>
<td>Background Payment</td>
<td>$35.00 - 45.00</td>
</tr>
<tr>
<td>FISDAP Subscription (scheduling software)</td>
<td>$15.00</td>
</tr>
<tr>
<td>EMS Testing Subscription (testing software)</td>
<td>$20.00</td>
</tr>
<tr>
<td>Physical Exam, Health Insurance &amp; Immunizations</td>
<td>Varies</td>
</tr>
</tbody>
</table>

10. **Clinical Rotations will be available throughout the week, and will include 12 and 24 hour shifts. They will also be expected during College Holidays – including but not limited to Spring Break, Thanksgiving Break, and July 4th Break.**
**Summer Semester 2012 Academy Information:**
- Days: Mondays & Wednesdays or Tuesdays & Thursdays from 8:30am-3:30pm
- Clinical Assignments: throughout semester - dates and times TBA
- **Mandatory Clinical Orientation** for ALL classes June 15, 2012 8:00am-5:00pm

**Fall Semester 2012 Academy Information**
- Days: Mondays & Wednesdays from 9:00am-1:30pm
- Nights: Mondays and Wednesdays from 6:00pm-10:30pm
- Clinical Assignments: throughout semester - dates and times TBA
- **Mandatory Clinical Orientation** for ALL classes September 7, 2012 8:00am-5:00pm

**Spring Semester 2013 Academy Information**
- Days: Mondays & Fridays from 9:00am-1:30pm
- Nights: Mondays & Wednesdays from 6:00pm-10:30pm
- Clinical Assignments: throughout semester - dates and times TBA
- **Mandatory Clinical Orientation** for ALL classes January 25, 2013 8:00am-5:00pm

**Workforce Advisor**
Denise C. Armstrong
Phone: (281) 290-3474
E-mail: Denise.C.Armstrong@lonestar.edu

**Financial Aid**
The four most common types of aid are grants, loans, scholarships and work-study. Visit the Lone Star College–CyFair Financial Aid department to learn more, or visit the following sites.
**www.lonestar.edu/6402/**
**www.fastweb.com**

**Contact the Financial Aid Department**
Barker Cypress Campus – Learning Center – Room 144
Phone: (281) 290-3200
E-mail: cfcinfo@lonestar.edu

**Contact Veteran Affairs**
Barker Cypress Campus – Learning Center – Room 142 C
Phone: (281) 290-3200
E-mail: cfcinfo@lonestar.edu
**To Register for Lone Star College CyFair Fire or EMS Classes**

### NEW STUDENTS [no previous college attendance]

1. Complete LSCS online application at [http://lonestar.edu/admissions.htm](http://lonestar.edu/admissions.htm)
   - Assistance, if needed, is available at the CyFair campus in the CASA Bldg., Student Services Pre-registration desk.
   - Make note of your student ID number as you complete the application, as it will be required in numerous transactions.
2. Contact your dedicated Workforce Advisor Denise Armstrong at 281-290-3474 for an appointment to
   - Review prerequisites and/or application requirements for the course(s) desired
   - Obtain referral for placement test (unless you have current appropriate test scores from an external source such as ACT or SAT)
   - Follow through with information and instructions given by Advisor during the appointment.

### TRANSFER STUDENTS [previous attendance at a non-LSCS college]

1. Complete LSCS online application at [http://lonestar.edu/admissions.htm](http://lonestar.edu/admissions.htm)
   - Assistance, if needed, is available at the CyFair campus in the CASA Bldg., Student Services Pre-registration desk.
   - Make note of your student ID number as you complete the application, as it will be required in numerous transactions.
2. Contact your dedicated Workforce Advisor Denise Armstrong at 281-290-3474 for an appointment to
   - Review prerequisites and/or application requirements for the course(s) desired
   - Turn in official transcript during appointment
   - Or
   - Turn in unofficial transcript and sign transcript waiver
   - Or
   - Obtain referral for placement test (unless you have current appropriate test scores from an external source such as ACT or SAT) if you do not already have appropriate prequisite courses
   - Follow through with information and instructions given by Advisor during the appointment.

### RETURNING STUDENTS [previous attendance at a non-LSCS (or NHMCCD) campus]

1. Contact your dedicated Workforce Advisor Denise Armstrong at 281-290-3474 for an appointment.
2. Review prerequisites and/or application requirements for the course(s) desired.
3. Follow through with information and instructions given by Advisor during the appointment.

### REGISTRATION

1. All financial obligations and Service Indicators must be cleared. Check your myLone Star Student Service Center to see if there are any fees or Service Indicators shown. Contact Denise Armstrong for further instructions or assistance if needed.
2. Use two-part registration forms—can be provided by Denise Armstrong.
3. Use Lone Star ID numbers only—no social security numbers; do not leave blank. Find the LSCID number on your transcript/course history in myLone Star or on your Lone Star student ID card.
4. The Registration/Synonym number—first column in schedule planning area—must be filled in. This number is equivalent to the class (not course) number found in course schedule books directly under the prefix and course number. It is also listed online in parenthesis after the LEC or LAB designation.

### PAYMENT FOR COURSE(S)

1. During preregistration period (check with Advisor or your myLone Star page for dates), classes may be paid in full or payment arrangements made.
2. During regular registration (check with Advisor or your myLone Star page for dates), classes must be paid in full the same day by time listed on myLone Star (such as 7:00pm).
3. Payment with Firefighter Waivers: Waivers may be handled on the day of registration in person at the Business Desk or via fax or email with Denise Armstrong. They must be accompanied by 3rd party payment agreements, available at the Business Desk or in your myLone Star under the Student Help Center tab.
4. Veterans must speak directly with a dedicated Veterans Advisor.
5. For payments via Financial Aid, visit the Financial Aid desk for clarity on when awards are made and when they are applied to your account.

### NOTE REGARDING YOUR LONE STAR COLLEGE ID NUMBER

1. It is most important that you are able to access (or remember) your Lone Star ID number, as there is not always the option of giving your social security number in order to find the ID number.
2. The ID number is needed by staff members to access your online records for registration, payments, test referrals and other such services. It is also needed when you fill out information such as PLA (Prior Learning Assessment) or graduation applications.
3. Please determine the safest method for keeping the ID number handy. Or following registration, simply go to the Business Desk in Student Services to request a Lone Star ID card.

---

**Denise C. Armstrong**  
Workforce Advisor, PT - Public Services  
Lone Star College CyFair  
HSC 204 H (in the Dean's Suite)  
Phone (281)-290-3474 : Fax 281.290.5282 : Denise.C.Armstrong@lonestar.edu  
Appointments available Tuesdays and Thursdays  

February 2012