Prior to registering for many healthcare programs, students who have been conditionally accepted must complete a criminal background check. Students are responsible for completing the background application process, paying all fees and ensuring that a copy is submitted to the appropriate program director. Additional background checks may be required, if a student is convicted of a felony or misdemeanor while enrolled in a LSCS healthcare program. The four (4) background check agencies that are accepted by LSCS are listed alphabetically below.

Clinical facilities determine what constitutes an unacceptable background check. The student is responsible for working with the background check company to clear up any reporting discrepancies. If there is a criminal history that cannot be cleared up prior to the start of clinical, the student needs to apply to his/her respective professional board for licensure clearance. Students cannot begin or continue their studies until the background check process is satisfactorily completed.

**CERTIFIED BACKGROUND**

**Standard Student Package Code: NO30**
**Price: $40.00** *(Please note the package code consists of the letters N, O and the numbers 3, 0).*

**International Student Package Code: NO30A**
**Price: $45.00** *(Please note the package code consists of the letters N, O, the numbers 3, 0 and the letter A)*
*International Students - If you do not have a social security number, please input 0's in the social security number field (i.e. 000-00-0000). At the end of the online process, there will be a Notes Field. Please indicate in this field that you are an international student.*

To order your background check from CertifiedBackground.com, please follow the directions below:
1. Go to www.certifiedbackground.com
2. Select "Students" under the Order Now section
3. Enter Package Code: NO30 (the letters "N" and "O", then numbers "3" and "0")
Select a method of payment (credit/debit card or money order) then follow the on-screen instructions to order you background check. Once you have successfully submitted your online order you will receive a confirmation email, which will contain the "Password" for your background check. You can use the Password to retrieve a copy of your background check from the website within 3-5 days.

**PreCheck, Inc. - StudentCheck Package: $45.00 (flat rate)**

- Go to www.PreCheck.com and click on the StudentCheck link to fill out an application.
- Payments can be made securely online with a credit/debit card or money order.
- For your records, you will be provided a receipt and confirmation page for your order.
- PreCheck will not use your information for any other purposes other than a background check. Your credit will not be investigation and your name will not be given out to any businesses.
- If you need assistance, please contact PreCheck at StudentCheck@PreCheck.com.

**VERIFIED CREDENTIALS, INC. $35.00**

Please follow the directions below for submitting your application to Verified Credentials:
- Browser access must be through Internet Explorer or Foxfire
- Access website: www.myvci.com/lonestar
- Click the “GO” button
- Select your program from the drop down menu.
- Complete and sign disclosure.
- Complete information page.
- Review information, make payment selection and submit order.
Payment can be made by personal credit card, debit card or electronic check.

Additional Payment Choices:
- Prepaid credit card, but make sure that there is enough value on the card to cover any handling charges incurred for use of the prepaid card as well as the cost of the background check.
- Money order to Verified Credentials but it must be received by the deadline established by the college. Please add your name and last 4 digits of your social security number on the check.

Upon completion the results of the background screening will be sent to you via email and to Lone Star College. If any information is found that would negatively affect your eligibility for a Health Sciences program, you will be given an opportunity to challenge the information through the Adverse Action process associated with Verified Credentials. If you have any questions on the background screening process or results, please contact Verified Credentials Client Services at 800.938.6090.