The Board of Trustees revised Section VI.C of the Lone Star College District Policy Manual on March 3, 2016. The notice and comment period for the policy was open to the public from December 7, 2015, through February 24, 2016. The Financial Aid procedures were last updated on June 15, 2016. The notice and comment period for the procedures was open to the public from April 22, 2016, through May 22, 2016. The policy and procedures were posted for public comment at http://www.lonestar.edu/proposed-policies.htm. Commenters could anonymously submit comments to LSC-PolicyFeedback@lonestar.edu and LSC-ProcedureFeedback@lonestar.edu. We received a total of two comments.

**Comment 1**: Commenters suggested that the Chancellor’s Procedures include Professional Judgment, which is different than the financial aid grievance process.

**Response 1**: We agree that a separate section and process is needed for students requesting Professional Judgment, and that Professional Judgment is not the same as the financial aid grievance process. We added Section 5, Requesting Professional Judgment Review (on Page 2), to the Chancellor’s Procedures—setting out the general process for requesting Professional Judgment. Nevertheless, the Financial Aid Office retains the discretion to clarify further, present more information, or otherwise supplement these procedures so long as such expansions do not contradict Board Policy or the Chancellor’s Procedures.

**Comment 2**: Commenters inquired as to possible Title IV refund fraud. Commenters highlighted that students may need to take certain steps to stop payment on a perceived fraudulent check.

**Response 2**: We agree that students must be proactive when any Title IV fraud is suspected. As set out in the Chancellor’s Procedures, students are encouraged to contact the Associate Vice Chancellor of Student Success or the Executive Director of Financial Aid if they suspect Title IV fraud. Either official may contact the Office of the General Counsel for advice on other necessary disclosures or procedures, including whether stop payment should be requested.