UNDERSTANDING QUIZ GENERAL PROPERTIES

General

When you create and name your quiz, you can add it to a category, associate it with a grade item and attach rubric criteria. The following options are available in general properties:

Category

Group your quiz under an existing category or create a new category. Categories are useful for organizing quizzes with similar or related content.

Figure 1

Grade Item

When associated with a quiz, you have the option to auto export quiz results to the Grades tool.

Figure 2

Auto Export to Grades

The system can send auto-graded attempt scores directly to the grade book if a quiz is associated with a grade item.

Figure 3
Quizzes: General Properties

Rubrics

Add a rubric to a quiz if you want to evaluate users with a predefined set of criteria. You can associate a rubric with a quiz to demonstrate fair and consistent evaluation.

Figure 4

![Rubrics screenshot](image)

Automatic Grade

Users can see a quiz grade immediately after completion and submission.

Figure 5

![Automatic Grade screenshot](image)

Note:
The ability to display an automatic grade is limited by questions that cannot be auto-graded.
Messages
Change description and introduction visibility by selecting on or off.

Description
Create a description for a quiz that is not yet available to users. This will display at the top of the quiz start screen.

Figure 2

Introduction
Display a message to users at the start of a quiz. This will display on the quiz start screen directly above the instructions. It will not display until the quiz is available for students to take.

Figure 2
Quizzes: General Properties

Page Header/Footer
Add information or instructions to the top or bottom of the quiz page. Change page header and footer visibility by selecting on or off.

Figure 3