IV. Parking Area Regulations

All college campus parking facilities are marked according to color zone and/or signage. Operators must adhere to these designations:

A. Individual reserved parking spaces are restricted 24 hours a day.

B. Faculty and staff should park in designated employee parking areas.

1. Specific Campus exceptions:
   a) LSC-Tomball: Faculty and staff are not permitted to park in the Library/Visitor designated spaces.
   b) LSC-University Park: Faculty and staff are not permitted to park in the Conference Center Parking (Commons area).
   c) LSC-North Harris: Faculty and staff are not permitted to park in Visitor designated lot/spaces.

C. Students must park in designated student parking lots/spaces.

D. Visitors are permitted to park in designated library/visitor spaces without a permit or student parking areas with a permit. Permits are available online (Lonestar.edu/Parking) by creating a guest account and printing a permit online or from the campus Parking Inspector. Parking Inspectors can be contacted through the campus Police Stations.

E. Faculty, staff, students and visitors who possess and display a State of Texas Disabled Parking placard/license plate are permitted to park in any spot designated for persons with disabilities except for those spaces located inside designated library/visitor lots/spaces, these are for visitors only.

F. Temporary Medical permits are available to faculty, staff and students who must park close to a temporary injury or illness. Requests for special permits must be made to the Parking Services Administration Office by email Parking@Lonestar.edu or by fax at 281.618.7139. Requests must include documentation stating the time period needed (not to exceed 6 weeks) from a doctor. Temporary Medical permits are not authorized to park in any designated handicapped parking area. For additional information please contact the Parking Services Administration Office at 281.765.7836 or by email Parking@Lonestar.edu.

G. All college streets have a posted speed limit of 20 miles per hour. Parking lots are limited to 10 miles per hour.

H. Motorcycles must be parked in designated motorcycle parking areas. It is unlawful for the owner, or any other person, to ride or park a motorcycle, motorbike, or motor scooter on any pathway, sidewalk, mall, or disability ramp.

I. Bicycles must be parked in bike racks. Every person operating a motorcycle, motorbike, motor scooter or bicycle must give pedestrians the right of way at all times, keep to the right of the roadway and obey traffic control devices.

J. The responsibility for finding a legal parking space rests with the motor vehicle operator. Lack of space in any particular location is not considered a valid excuse for violating the parking and traffic regulations.

V. Lone Star College Parking Garages

Lone Star College parking garages are located at our LSC-Montgomery and LSC-University Park campuses. These garages are open to faculty, staff, students and visitors. The garage may close to the public during special events.

VI. Resolving Citations

A. Parking Violations/Citations: Citation violation amounts due are listed below. If paid within ten (10) calendar days of the date the citation was issued, the amount due is discounted $5.

1. Parked in Handicap Zone $100
2. Parked in Fire Lane $50
3. Parked Where Prohibited $35
4. Improper Display of Parking Permit $35
5. Failure to Display Valid Parking Permit $35
6. Using falsely made, altered or purchased permit $100
7. Parked over the line $35
8. Parked on sidewalk $35
9. Parked in a reserved space $50
10. Wrong permit for designated parking space $35
11. Exceeding posted time zone $35
12. Any other parking violations $35

B. Moving violations

All vehicles operated on LSC property or under its jurisdiction are subject to all college traffic regulations, Texas Education Code and State of Texas Motor Vehicle Laws. Roads owned and operated by LSC may be enforced by campus police officers. All moving violations on public roads and moving violations on campus that result in property damage may be adjudicated in the appropriate county or municipal court.

1. Failure to stop at stop sign $35
2. Exceeding the speed limit in any LSC parking lot, road or garage $35
3. Backing without safety $35
4. Any other authorized moving violations $35

C. Resale of parking permits is prohibited and will be considered as a falsified purchased permit.

D. Citations issued to vehicles not displaying an LSC permit will normally be assigned to the registered owner via DMV records.

VII. Violator’s Obligation and Appeal Procedure

A. Citations for college parking violations may be paid online at: Lonestar.edu/Parking, in person (cash, check or money order only) at any LSC business office or by mail (attach check or money order to the citation. Do not mail cash) to LSC-North Harris Business Office, Attention Cashier, 2700 W.W. Thorne Drive, Houston, TX 77073-3499.

B. All vehicles will receive one warning, per academic/fiscal year, for not displaying a valid parking permit. September 1 of the current year to August 31 of the following year is considered the academic/fiscal year.

C. College parking citations may be appealed online at Lonestar.edu/Parking. Appeals must be filed within ten (10) calendar days after the issuance of the citation. The citation must be paid prior to filing an appeal. A member of the parking staff will respond via email to the appeal with fifteen (15) calendar days by accepting, reducing or denying the appeal. If the appeal is approved, the fine will be refunded.

D. The violations “Parked in a Handicap Zone” and “Altered/False Permit” may not be appealed. If you receive a citation for not displaying a valid state issued disabled placard, your first citation will be reduced to an administrative fee of $30. Please contact any of the Campus Parking Inspectors or the Parking Services Administration Office, within 10 calendar days, to have the amount adjusted. To receive the adjustment, please have your state issued disabled placard and driver’s license available for verification.

E. Students who fail to resolve parking citations are subject to disciplinary action and will not be allowed to register for the following fall term.

F. Faculty, staff and others who fail to resolve parking citations will be referred to Campus Administration.

G. Visitors, as defined in Section II, who receive a parking citation for not displaying a valid permit may send the citation by fax to 281.618.7139, or by email to Parking@Lonestar.edu within 10 calendar days. Please provide your name, citation number, physical address, phone number, email address, and the party you visited, for consideration of dismissing the citation. All other violations of the LSC Parking & Traffic Regulations must be appealed through the normal appeal procedures.

Avoid parking citations by reading and obeying college parking regulations

Lone Star College

2016 - 2017 Parking & Traffic Regulations & Information

Parking Services Administration (mailing address):
2700 W.W. Thorne Drive, Houston, TX 77073

Parking Services Administration Office
Physical Location:
LSC-North Harris Campus Police Station
Corner of Aldine-Westfield Road and Turkey Drive
Office Hours:
Monday – Friday 8 a.m. to 4 p.m.

Lonestar.edu/Parking
Email: Parking@Lonestar.edu

7/19/16 02
I. General Information

The control of motor vehicle traffic on campus is a necessary part of the efficient operation of the college. During normal business hours certain areas are restricted to vehicles necessary for college business. The purpose of these regulations are to facilitate the safe and orderly conduct of college business and provide parking facilities support of this function within the limits of available space. In developing these regulations, LSC is guided by the Texas Motor Vehicle Laws and the Texas Education Code §51.202. These regulations are applicable to all members of the college community: faculty, staff, students, and visitors.

A. In these regulations, the term campus is interpreted to include all property under the jurisdiction of LSC. The term vehicle or motor vehicle is interpreted to include automobiles, trucks, motorcycles, motor bikes, motor scooters, and any vehicle that is self-propelled.

B. In these regulations, persons are informed where they can park rather than where they cannot park. Faculty, staff and students are required to park in areas assigned according to the permit type and/or color zone designated. Parking is restricted to legally marked spaces.

C. The college will make every effort to render protection to vehicles parked on campuses but does not assume the responsibility for any losses. In the event of conflicts between traffic signs or markings and printed regulations, the signs or markings shall prevail.

D. The college reserves the right to impound or have impounded any vehicle that is parked in a manner dangerous to vehicular or pedestrian traffic, or in flagrant violation of college parking regulations. The vehicle owner shall bear all costs in such vehicle removal.

E. The college considers the use of a motor vehicle on campuses a privilege and convenience, and is not obligated to furnish unlimited parking space. However, the college will attempt to provide a reasonable number of parking spaces in keeping with available resources.

II. Vehicle Registration

ALL LSC faculty, staff, and students, who operate or expect to operate a vehicle on college property, are required to register their vehicle online with the Parking Services Administration Office of the Lone Star College Police Department and obtain a parking permit assigning a designated color permit for parking. The college reserves the right to require proof of ownership of the vehicle being registered.

F. Permit types and eligiblity list:

<table>
<thead>
<tr>
<th>Permit</th>
<th>Who is eligible</th>
<th>Authorized Parking Area</th>
<th>How to obtain</th>
</tr>
</thead>
<tbody>
<tr>
<td>LSC Partner</td>
<td>Corporate Partners (i.e. Amerigas, Fitcher &amp; Yoder, etc.)</td>
<td>LSCUP only: Garage 9 All other campuses/centers: Faculty/Staff lots/spaces</td>
<td>Online at <a href="http://www.LoneStar.edu/parking">www.LoneStar.edu/parking</a></td>
</tr>
<tr>
<td>University Partner</td>
<td>Students, Staff and Faculty of Universities conducting classes on LSC campuses/centers</td>
<td>Student lots/spaces</td>
<td>Online at <a href="http://www.LoneStar.edu/parking">www.LoneStar.edu/parking</a></td>
</tr>
<tr>
<td>Motorcycle</td>
<td>Anyone who rides a motorcycle to any LSC campus/center</td>
<td>Designated motorcycle spaces only</td>
<td>In person from any campus Parking Inspector</td>
</tr>
<tr>
<td>Library/Visitor</td>
<td>Visitors as defined in section II.</td>
<td>Library/Visitor lots/spaces</td>
<td>Annual permit: In person from any campus Parking Inspector</td>
</tr>
<tr>
<td>Academy of Lifelong Learning (A.L.L.)</td>
<td>Members of the program</td>
<td>Student lots, Library/Visitor lots and A.L.L. reserved spaces</td>
<td>In person at semester open houses or from any campus Parking Inspector</td>
</tr>
<tr>
<td>Faculty/Staff</td>
<td>Employees of Lone Star College (except student assistants)</td>
<td>Faculty/Staff lots/spaces</td>
<td>Online at <a href="http://www.LoneStar.edu/parking">www.LoneStar.edu/parking</a></td>
</tr>
<tr>
<td>Continuing Education Students</td>
<td>Continuing Education Students</td>
<td>Student lots/spaces</td>
<td>Online at <a href="http://www.LoneStar.edu/parking">www.LoneStar.edu/parking</a></td>
</tr>
</tbody>
</table>