Inputting LSCS-Employee Emails into Android Jellybean

[OS Version: 4.2.X]

☐ Navigate to the ‘Settings’ App. It will typically resemble the diagram to the right.

☐ Scroll downwards towards the ‘Accounts’ Section, and press ‘Add account’

☐ Select Corporate from the next screen.

[Used for Exchange servers.]
Input your LSCS email, and password then hit next.

[Selecting ‘Send email from this account by default.’ just tells the phone to use this server for outbound emails, if a particular account was not selected when composing the message.]

On this screen the information will read as follows:

- **Domain\Username:** Lscs.prv\**Lonestar Issued Username**
- **Password:** **Your MyLonestar password**
- **Server:** Webmail.lonestar.edu
- **Port:** 443
- **Client certificate:** None
The following screen will outline some personal settings.

The account may require you to activate the ‘Device administrator’ Option. This is a setting that was requested directly from the email’s domain.

The last stage is an optional to add a name for the account for easy identification. This name does not effect anything but how it appears to the user on the device itself.