MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
LONE STAR COLLEGE SYSTEM
VIA WEBEX
December 10, 2020
2:00 p.m.

PRESENT: Ms. Myriam Saldívar, Chair
Mr. Michael Stoma, Vice Chair
Ms. Iesheia Ayers-Wilson, Secretary
Mr. Mike Sullivan, Asst. Secretary
Dr. Jim Cain
Ms. Linda Good
Mr. Art Murillo
Ms. Ernestine Pierce
Mr. David Vogt

I. CALL TO ORDER: Vice Chair Saldívar called the workshop and regular meeting of the Board of Trustees to order at 2:01 p.m. after determining that a quorum was present.

II. PLEDGE OF ALLEGIANCE: Vice Chair Stoma led the Board and guests in reciting the Pledge of Allegiance.

Mr. Vogt entered the meeting at 2:06 p.m. Ms. Good entered the meeting at 2:10 p.m.

III. CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING: Chancellor Head confirmed that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit “A”.

IV. PUBLIC COMMENT: John Burghduff representing AFT welcomed the new Trustees to the board.

V. REORGANIZATION OF THE BOARD OF TRUSTEES (ACTION ITEM 1): Vice Chair Saldívar opened the floor up for nominations for the Chair position. Trustee Stoma nominated Myriam Saldívar for the Chair position. With no further nominations Vice Chair Saldívar took a roll call vote. Voting yes: Iesheia Ayers-Wilson, Jim Cain, Linda Good, Art Murillo, Ernestine Pierce, Michael Stoma, Mike Sullivan, David Vogt and Ms. Saldívar. Ms. Saldívar was elected Chair with a unanimous vote.

Newly elected Chair Saldívar opened the floor up for Vice Chair nominations. Mr. Murillo nominated Mike Stoma. Jim Cain nominated Mike Sullivan. With no further nominations Chair Saldívar took a roll call vote for nominee Mike Stoma. Voting yes: Iesheia Ayers-
Wilson, Art Murillo, Ernestine Pierce, Mike Stoma, David Vogt. Voting no: Linda Good. Abstentions: Jim Cain, Mike Sullivan and Myriam Saldívar. Trustee Mike Stoma was elected Vice Chair with 5 yes votes, 1 no vote and 3 abstentions.

Chair Saldívar opened the floor up for the position of Secretary. Ernestine Pierce nominated Iesheia Ayers-Wilson. Jim Cain nominated Mike Sullivan. With no further nominations Chair Saldívar took a roll call vote for nominee Iesheia Ayers-Wilson. Voting yes: Iesheia Ayers-Wilson, Art Murillo, Ernestine Pierce, Mike Stoma. Voting No: David Vogt. Abstentions: Jim Cain, Linda Good, Mike Sullivan and Myriam Saldívar. Iesheia Ayers-Wilson was elected Secretary with 4 yes votes, 1 no vote and 4 abstentions.

Chair Saldívar opened the floor for nominations for the Assistant Secretary position. Art Murillo nominated Mike Sullivan. Chair Saldívar took a roll call vote. Voting yes: Iesheia Ayers-Wilson, Jim Cain, Linda Good, Art Murillo, Ernestine Pierce, Mike Stoma, Mike Sullivan and David Vogt. Abstention: Myriam Saldívar. Mike Sullivan was elected Assistant Secretary with 8 yes votes and 1 abstention. A copy is attached as Exhibit “B”.

VI. CLOSED SESSION: The Board did not convene into closed session, in accordance with Section 551.001 et seq. of the Texas Government Code under one or more of the following provision(s) of the Act:

- Section 551.071 – Consultation with Attorney
- Status of Pending or Proposed Litigation
- On any item on the Agenda
- On a matter in which the duty of the attorney to LSCS under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the OMA

- Section 551.072 – Deliberation Regarding Real Property
- LSC-CyFair, LSC-Houston North, LSC-Kingwood, LSC-Montgomery, LSC-North Harris, LSC-Tomball, LSC-University Park, LSC-System Office, Future Land Purchases

- Section 551.074 – Personnel Matters

- Section 551.076 – Deliberation Regarding Security Devices

VII. RECONVENE REGULAR MEETING: None.

IX. **WORKSHOP:** Lisa McBride, attorney with Thompson and Horton gave an overview of the Redistricting process after the 2020 Census.

X. **APPROVAL OF THE MINUTES OF THE NOVEMBER 12, 2020 WORKSHOP AND REGULAR MEETING AND THE MINUTES OF THE NOVEMBER 17, 2020 SPECIAL MEETING:** upon a motion by Mr. Stoma and a second by Ms. Pierce the board approved the minutes of the November 12, 2020 Workshop and Regular Meeting and the minutes of the November 17, 2020 Special Meeting.

XI. **SPECIAL REPORTS AND ANNOUNCEMENTS:**

1. **Chancellor:** Dr. Head gave a COVID update. Since March: 576 students and 151 employees have reported they had COVID. No cases were linked to transmission from the campuses. Lone Star College has a strict check-in process and contact tracing, as well as mask PPE and social distancing protocols.

   Spring enrollments are +12% in student headcount and +5.8% in credit hours. Lone Star College remains in good shape financially. We are monitoring what the state will be doing with state appropriations as well as the implications of assessed values. Lone Star College gave out $14M in CARES Act money to approximately 18,000 students. We are waiting to hear if there will be another stimulus package.

   6,500 employees completed the mandatory training. A reminder that this is Katherine Persson’s last semester with Lone Star College and we will have a formal event honoring her in the future.

2. **Board Members:** Chair Saldívar congratulated Dr. Persson on her retirement.

XII. **CONSIDERATION OF THE CONSENT AGENDA:** Chair Saldívar proceeded with the Consent Agenda. Action Items 7 and 8 were removed from the agenda to be voted on separately. Trustee Sullivan made a motion to approve Action Items 2, 3, 4, 5, 6, and 9. Mr. Murillo seconded the motion and the Board unanimously passed the Consent Agenda. A copy is attached as Exhibit “C”.

XIII. **CURRICULUM REPORTS AND CONSIDERATIONS:**

A. Consideration of Approval to Expand the Lone Star College (the “College”) Game Design and Simulation Designer (Artist) Associate of Applied Science (“AAS”) Degree and Level 2 Certificate to Lone Star College-Houston North (“LSC-Houston North”) (ACTIONITEM 2): the Board of Trustees approved expanding the Game Design and Simulation Designer (“Artist”) AAS Degree and Level 2 Certificate to LSC-Houston North beginning Fall 2021. This item was passed in the Consent Agenda. A copy is attached as Exhibit “D”.
XIV. **FINANCIAL REPORTS AND CONSIDERATIONS:**

B. **Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Master Service Agreements on Behalf of Lone Star College (“the College”) for the Purchase of Geotechnical and Environmental Testing Services (ACTION ITEM 3):** the Board of Trustees authorized the Chancellor or designee to negotiate and execute master service agreements on behalf of the College for geotechnical and environmental testing services on an as needed basis from the highest qualified firms listed in Appendix A in a sum not exceeding $2,000,000 over a five-year period. The Chancellor also recommends that the Board of Trustees authorize the Chancellor or designee to execute individual scopes of work of more than $100,000, but less than $500,000, without first obtaining the Board’s individual pre-approval as required under Board Policy Section III.D.2.4. Contract sums in the amount of $500,000 or more will be individually presented to the Board of Trustees for consideration of approval. This item was passed in the Consent Agenda. A copy is attached as Exhibit “E”.

C. **Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Master Service Agreements on Behalf of Lone Star College (“the College”) for the Purchase of Building Envelope Services (ACTION ITEM 4):** the Board of Trustees authorized the Chancellor or designee to negotiate and execute master service agreements on behalf of the College for building envelope services on an as needed basis from the highest qualified firms listed in Appendix A in a sum not exceeding $2,000,000 over a five-year period. The Chancellor recommends that the Board of Trustees authorize the Chancellor or designee to execute individual scopes of work of more than $100,000, but less than $500,000, without first obtaining the Board’s individual pre-approval as required under Board Policy Section III.D.2.4. Contract sums in the amount of $500,000 or more will be individually presented to the Board of Trustees for consideration of approval. This item was passed in the Consent Agenda. A copy is attached as Exhibit “F”.

D. **Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Master Service Agreement on Behalf of Lone Star College (the “College”) to Purchase My Clinical Exchange System (“MCE”) (ACTION ITEM 5):** the Board of Trustees authorized the Chancellor or designee to negotiate and execute a master service agreement on behalf of the College with Client Solv Technologies-My Clinical Exchange (“MCE”) to purchase MCE system licenses for a sum not exceeding $1,500,000 over a five-year period. This item was passed in the Consent Agenda. A copy is attached as Exhibit “G”.

E. **Consideration of Ratification of an Extension on Behalf of Lone Star College (the “College”) of the Owner Controlled Insurance Program (“OCIP”) (ACTION ITEM 6):** the Board of Trustees ratified an extension of the OCIP on behalf of the College in a sum not exceeding $220,000 for a revised sum not exceeding $2,820,000 for an additional one-year term through November 5, 2021. This item was passed in the Consent Agenda. A copy is attached as Exhibit “H”.


F. Consideration of Approval to Waive the Student Activity Fee for the Spring 2021 Term (ACTION ITEM 7): upon a motion by Mike Sullivan and a second by David Vogt the Board of Trustees approved the waiving of the Student Activity Fee for the Spring 2021 term and amend the FY 2021 budget accordingly. A copy is attached as Exhibit “I”.

G. Consideration of Approval and Acceptance of the Comprehensive Annual Financial Report (“CAFR”) and the Independent Auditors’ Reports (ACTION ITEM 8): Trustee Mike Sullivan made a recommendation and motion from the Board Audit Committee that the Board of Trustees consider and approve the Board Audit and Finance Committee’s recommendation regarding the approval and acceptance of the CAFR and the independent auditors’ reports. Ernestine Pierce seconded the motion and the board approved the item. Trustee Pierce and Trustee Ayers-Wilson abstained. A copy is attached as Exhibit “J”.

XV. PERSONNEL REPORT AND CONSIDERATIONS:

H. Consideration and Authorization for the Chancellor or Designee to Execute Proposed Employment Contracts for the Attached Individuals (ACTION ITEM 9): the Board of Trustees authorized the Chancellor or a designee to execute proposed employment contracts for the attached individuals. Each individual’s name, job title, not-to-exceed contract sum, and hire start date is attached. This item was passed in the Consent Agenda. A copy is attached as Exhibit “K”.

XVI. FINANCIAL REPORT


XVII. BUILDING AND GROUNDS REPORTS:

Construction Projects Update: the Board reviewed the report as presented. A copy is attached as Exhibit “M”.

XVIII. SUGGESTED FUTURE AGENDA ITEMS: None. Trustee Sullivan asked Dr. Head to repeat the Spring semester enrollment figures and asked if he had a comparison to our peer institutions. Dr. Head stated for credit hours we are at +5.8% and contact hours is +7.9% which is money will ultimately receive from the state. In the fall we were running negative all the way up to the end. The drops were less this year from the drops last year. At the beginning of the year we will reach out to other institutions to see how they are doing. Trustee Saldívar asked we have information on how students are registering.

Trustee Saldívar thanked all the trustees for voting for her as chair of the board. She is honored and looks forward to working with the trustees to lead Lone Star College forward.
Board Attorney Meri Schneider-Vogel wanted to announce her retirement and introduce Melissa Mihalick as the new board attorney.

**XIX. ADJOURNMENT:** There being no further business the meeting was adjourned at 3:54 p.m.

**ATTEST:**

Mykal Wise  
Board of Trustees, Chair

Leslie Ayers-Wils  
Board of Trustees, Secretary
I, Stephen C. Head, Chancellor of the Lone Star College System, do hereby certify that a notice of this meeting was posted on Monday the 7th day of December, 2020 on the Lone Star College website as required by 551.001 et. seq., Texas Government Code. Special notice of the meeting was provided to the news media as required by as required by the Texas Open Meetings Act.

Members of the public may access the meeting at Event address for attendees:
Event Address for Attendees: https://lonestar.webex.com/lonestar/onstage/g.php?MTID=e07b1dc03ee6cc6566276bcf76b8e086a
Event number: 120 439 7024
Event password: BOT1210
The agenda for the meeting is below.

Given under my hand this the 7th day of December, 2020.

LONE STAR COLLEGE SYSTEM

Stephen C. Head
Chancellor
ACTION ITEM 1  

Board Meeting 12-10-20

Reorganization of the Board

Board Policy I.E.1.03. requires that: “The Board elects its officers by majority vote at its first regular Board Meeting following the regular election of Trustees in even-numbered years. The Board may elect officers at any time to fill a vacancy. The Chair shall hold open-floor nominations – only those coming from then-present Trustees – for officer elections. Each office, and its candidates, must be separately and independently considered. The Board elects a Board Chair, Board Vice-Chair, Board Secretary, Assistant Board Secretary, and other officers at its discretion.
Consideration of Consent Agenda  

A roll call of individual action items will determine the consent agenda. If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair by show of hand during the roll call: this action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

Rationale: The consent agenda format is an organization process for meetings that allows the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

Tally of Action Items:

<table>
<thead>
<tr>
<th>Consen Agenda</th>
<th>Chancellor Recommended Separate Action</th>
<th>Board Separate Action</th>
</tr>
</thead>
<tbody>
<tr>
<td># 2 – Approve Game Design/Simulation Des/AAS/Cert</td>
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<tr>
<td># 3 - Approve Master/Svcs/Agree/Purch/Geotechnical/Envir</td>
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<td></td>
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<tr>
<td># 4 – Approve Master/Svcs/Agree/Purch/Bldg/Envelope/Svc</td>
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<tr>
<td># 5 – Approve Master/Svcs/Agree/Purch/MyClinicalXchange</td>
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<tr>
<td># 6 – Ratify Ext/Owner/Controlled/Insurance/Program</td>
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<tr>
<td># 7 – Approval/Waive/Student/Activity Fee/SP 2021</td>
<td></td>
<td>X</td>
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<tr>
<td># 8 – Approve CAFR and Auditor’s Report</td>
<td></td>
<td>X</td>
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<tr>
<td># 9 – Auth Exec/New/Employment Contracts</td>
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Exhibit "C"
Curriculum Report and Consideration No. A

Request: Consideration of Approval to Expand the Lone Star College (the “College”) Game Design and Simulation Designer (“Artist”) Associate of Applied Science (“AAS”) Degree and Level 2 Certificate to Lone Star College-Houston North (“LSC-Houston North”)

Chancellor’s Recommendation: That the Board of Trustees approve expanding the Game Design and Simulation Designer (“Artist”) AAS Degree and Level 2 Certificate to LSC-Houston North beginning Fall 2021.

Rationale: The Texas Higher Education Coordinating Board requires that the College’s Board of Trustees approve new programs. LSC-Houston North requests approval to offer the Game Design and Simulation Designer (“Artist”) AAS Degree and Level 2 Certificate. This program will prepare students for entry-level jobs in game design and software development.

Demand in the Houston-The Woodlands-Sugarland Metropolitan Statistical Area (“MSA”) shows strong demand for related occupations according to labor market data from the Texas Workforce Commission. Additionally, labor market data from Economic Modeling Specialists International (“EMSI”) shows strong wages and job demand over the past year for the gaming occupational field.

<table>
<thead>
<tr>
<th>Game Design and Simulation, Artist Specialization</th>
<th>Occupation: Software Developers, Applications</th>
</tr>
</thead>
<tbody>
<tr>
<td>TWC Forecasted Total Annual Average Job Openings in the Gulf Coast (2016-2026)</td>
<td>1,294</td>
</tr>
<tr>
<td>TWC Gulf Coast Median Wage (2017)</td>
<td>$52.13</td>
</tr>
<tr>
<td>EMSI Job Postings (Unique)</td>
<td>345</td>
</tr>
</tbody>
</table>

(Job Postings for this Software Developer, Applications occupation, narrowed with keyword “game” to determine more specific demand; September 2019 - August 2020, Houston-The Woodlands-Sugarland Metropolitan Statistical Area)

Sources: Texas Workforce Commission, Economic Modeling Specialists International
**Fiscal Impact:** Estimated start-up expenses not to exceed $84,738.16 will be funded with the LSC-Houston North FY 2022 operating budget ($79,738.16) and Workforce Council new program contingency funds ($5,000.00). No additional funding will be required for start-up costs.

**Staff Resource:**

- Quentin Wright  
  281-260-3551
- Dwight Smith  
  832-813-6603
ACTION ITEM 3  

Financial Report and Consideration No. B

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Master Service Agreements on Behalf of Lone Star College (the “College”) for the Purchase of Geotechnical and Environmental Testing Services

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute master services agreements on behalf of the College for geotechnical and environmental testing services on an as needed basis from the highest qualified firms listed in Appendix A in a sum not exceeding $2,000,000 over a five-year period.

The Chancellor also recommends that the Board of Trustees authorize the Chancellor or designee to execute individual scopes of work of more than $100,000, but less than $500,000, without first obtaining the Board’s individual pre-approval as required under Board Policy Section III.D.2.4. Contract sums in the amount of $500,000 or more will be individually presented to the Board of Trustees for consideration of approval.

Rationale: Obtaining Geotechnical and Environmental Testing Services through master services agreements will improve turn-around time for infrastructure projects. Geotechnical and Environmental Testing Services needed may include new construction, improvements, renovations, alterations, expansions, and repair.

Approving the purchase of geotechnical and environmental testing services in advance for projects that exceed $100,000, but are less than $500,000, will enable the Chancellor or designee to address schedule constraints, meet project delivery deadlines, and combine multiple projects of similar equipment and services in order to lower costs.

In compliance with the provisions of the Government Code Section 2254.004, a Request for Qualifications (“RFQ”) #728 was publicly advertised. The College received fourteen responses. The College conducted evaluations of the qualifications using a one-step process based on the firm’s qualifications, experience, quality, and the extent to which certified historically underutilized businesses (“HUB”), minority and/or veteran or women-owned businesses, are utilized.

Fiscal Impact: Funds for this purchase are available from the 2014 General Obligation Bonds, Series 2017A.

Staff Resource:  Jennifer Mott  832-813-6512
Appendix A

RFQ# 728 Geotechnical and Environmental Testing Services

RECOMMENDED FIRMS

<table>
<thead>
<tr>
<th>Firm</th>
<th>Address</th>
</tr>
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<tbody>
<tr>
<td>Terracon Consultants</td>
<td>11555 Clay Road, Houston, Texas 77043</td>
</tr>
<tr>
<td>Alpha Testing</td>
<td>6513 West Little York Road, Houston, Texas 77040</td>
</tr>
<tr>
<td>HVJ Associates</td>
<td>6120 South Dairy Ashford Road, Houston, Texas 77072</td>
</tr>
<tr>
<td>Gessner Engineers</td>
<td>2501 Ashford Dr, College Station, Texas 77840</td>
</tr>
<tr>
<td>Tolunay-Wong Engineers</td>
<td>10710 South Sam Houston Parkway West, Suite 100, Houston, Texas 77031</td>
</tr>
</tbody>
</table>
ACTION ITEM 4  

Financial Report and Consideration No. C

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Master Service Agreements on Behalf of Lone Star College (the "College") for the Purchase of Building Envelope Services

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute master services agreements on behalf of the College for building envelope services on an as needed basis from the highest qualified firms listed in Appendix A in a sum not exceeding $2,000,000 over a five-year period.

The Chancellor recommends that the Board of Trustees authorize the Chancellor or designee to execute individual scopes of work of more than $100,000, but less than $500,000, without first obtaining the Board’s individual pre-approval as required under Board Policy Section III.D.2.4. Contract sums in the amount of $500,000 or more will be individually presented to the Board of Trustees for consideration of approval.

Rationale: Obtaining Building Envelope Services through master services agreements will improve turn-around time for infrastructure projects. Building Envelope Services needed may include, pre-project planning, estimating, programming, design, and construction phases of the project delivery process.

Approving the purchase of building envelope services in advance for projects that exceed $100,000, but are less than $500,000, will enable the Chancellor or designee to address schedule constraints, meet project delivery deadlines, and combine multiple projects of similar equipment and services to lower costs.

In compliance with the provisions of the Government Code Section 2254.004, a Request for Qualifications ("RFQ") #722 was publicly advertised. The College received three responses. The College conducted evaluations of the qualifications using a one-step process based on the firm’s qualifications, experience, quality, and the extent to which certified historically underutilized businesses ("HUB"), minority and/or veteran or women-owned businesses, are utilized.

Fiscal Impact: Funds for this purchase are available from the 2014 General Obligation Bonds, Series 2017A.

Staff Resource: Jennifer Mott 832-813-6512
Appendix A

RFQ# 722 Building Envelope Services

RECOMMENDED FIRMS

<table>
<thead>
<tr>
<th>Firm</th>
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<tbody>
<tr>
<td>Terracon Consultants, Inc.</td>
<td>6975 Portwest, Houston, Texas 77024</td>
</tr>
<tr>
<td>Price Consulting, Inc.</td>
<td>211 Highland Cross Drive, Houston, Texas 77073</td>
</tr>
<tr>
<td>WP Moore Associates, Inc.</td>
<td>1301 McKinney, Houston, Texas 77065</td>
</tr>
</tbody>
</table>
**Request:** Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Master Service Agreement on Behalf of Lone Star College (the “College”) to Purchase My Clinical Exchange System (“MCE”)

**Chancellor’s Recommendation:** That the Board of Trustees authorize the Chancellor or designee to negotiate and execute a master service agreement on behalf of the College with Client Solv Technologies-My Clinical Exchange (“MCE”) to purchase MCE system licenses for a sum not exceeding $1,500,000 over a five-year period.

**Rationale:** Healthcare Center for Clinical (“HCA”) recently adopted MCE, necessitating the College’s utilization in order to maintain access to their 12 locations for multiple nursing and allied health programs’ clinical rotations.

MCE is a web based, automated system that healthcare facilities use to operate, administer, and manage internal student clinical placement programs. The College has partnerships with several healthcare facilities that require the use of MCE to track mandatory clinical documentation and assign clinical placement to students in the health occupations and continuing education health-related programs. The College will purchase student and faculty licenses to facilitate the clinical experience placement process.

This purchase complies with Texas Education Code 51.9335 (b), whereas the product is defined as best value for the College, because it is the preferred product by HCA.

**Fiscal Impact:** Funds for this purchase are available from the approved FY 2021 operating budget. Funds for subsequent years will be included in future proposed budgets.

**Staff Resource:** Dwight Smith 832-813-6603
Request: Consideration of Ratification of an Extension on Behalf of Lone Star College (the “College”) of the Owner Controlled Insurance Program (“OCIP”)

Chancellor’s Recommendation: That the Board of Trustees ratify an extension of the OCIP on behalf of the College in a sum not exceeding $220,000 for a revised sum not exceeding $2,820,000 for an additional one-year term through November 5, 2021.

Rationale: Board Policy Section III.D.1.3. Transactions Requiring Board Approval, requires board approval for contracts with cumulative expenditures over $100,000. On November 5, 2015, the Board approved the purchase of OCIP insurance for large construction projects for an estimated $2.6 million. That program expired November 5, 2020.

Board Policy Section I.D.1.11. gives the Chancellor limited emergency authority to act to protect the College’s property or financial interests. Without executing this extension, Lone Star College would be without insurance for the following active construction projects: a. SO-UP Renovations of 11.3 and 11.7, LSC-UP Connector Canopy, LSC-HN Fairbanks Chemistry Lab, LSC-HN Greenspoint 3rd floor renovation, LSC-Transportation Center Hardy Road Access, LSC-Kingwood Healthcare Instructional Building, LSC-CyFair Campus Wayfinding, LSC-CyFair CASA Canopy, LSC-CyFair HSC-II Chemistry Lab Renovation, LSC-CyFair ADA Restrooms, and LSC-Tomball South Entrance Signage

This OCIP consists of:

**Primary General Liability**
The policy, provided by Zurich American Insurance Company, includes a $2,000,000 per occurrence limit with a general aggregate limit of $4,000,000. The deductible is $250,000 per occurrence.

**Excess Liability**
Total limit of liability of $50,000,000 is provided 50% by Zurich American Insurance Company and 50% ACE Property & Casualty Insurance Company. These limits sit excess of the primary general liability and employer liability.

**Workers’ Compensation & Employer’s Liability**
The policy, provided by Zurich American Insurance Company, provides statutory benefits and employer’s liability coverage for $1,000,000 bodily
injury by accident and $1,000,000 bodily injury by disease. The deductible is $250,000.

**Builder’s Risk Insurance**
The policy, provided by Hanover Insurance Company, provides all risk of direct physical loss or damage to property to include a $100,000,000 limit at the jobsite and a $25,000,000 limit for anyone building. The deductible is $10,000.

**Fiscal Impact:** Funds for this purchase are available from the 2014 General Obligation Bonds, Series 2017A.

**Staff Resource:** Jennifer Mott 832-813-6512
ACTION ITEM 7

Board Meeting 12-10-20

Financial Report and Consideration No. F

Request: Consideration of Approval to Waive the Student Activity Fee for the Spring 2021 Term

Chancellor’s Recommendation: That the Board of Trustees approve the waiving of the Student Activity Fee for the Spring 2021 term and amend the FY 2021 budget accordingly.

Rationale: Texas Education Code Section 54.5035 allows the governing board of an institution of higher education to waive a mandatory or discretionary fee if the board determines that (1) the student(s) are not reasonably able to participate in or use the activity, service or facility for which the fee is charged; (2) the waiver will not cause the College to default on debt; and (3) the waiver will not result in the College’s inability to support the activities, services, or facilities for which the fee is charged. Students have been unable to participate in traditional in-person activities due to COVID-19. Further, waiving the student activity fee will not cause the College to default on any debt, as the College only uses the student activity fee revenue to fund student activities.

Great efforts have been made to conduct virtual student activities and the College will continue to financially support these activities. Student activities may be funded by the operating budget. Additionally, in June 2020 Lone Star College was awarded $1.8 million in CARES Act Minority Serving Institution funds, half of which the College has chosen to utilize as direct student assistance and the remaining half for institutional support. Institutions may use these funds to defray institutional expenses, including lost revenue. Some combination of these sources will be used to support student activities.

Fiscal Impact: $2 per semester credit hour for students enrolled in the Spring 2021 term; in the FY 2021 Adopted Budget revenues generated by this fee was estimated to total $2.8 million.

The Student Activity Fund had a beginning balance of $1.4 million, which was enough to cover the FY 2021 total personnel and benefits budget. The shortfall of $1.4 million would effectively eliminate the non-personnel expenditure budget in the Student Activity Fund.

Funds available in the approved FY 2021 operating budget and/or CARES Act MSI funds may be utilized to fund student activities.

Staff Resource: Steve Head 832-813-6515
Jennifer Mott 832-813-6512
Financial Report and Consideration No. G

**Request:** Consideration of Approval and Acceptance of the Comprehensive Annual Financial Report (“CAFR”) and the Independent Auditors’ Reports

**Chancellor’s Recommendation:** That the Board of Trustees consider the Board Audit and Finance Committee’s recommendation regarding the approval and acceptance of the CAFR and the independent auditors’ reports.

**Rationale:** The CAFR for the fiscal years ended August 31, 2019 and August 31, 2020 and the independent auditor’s reports are presented for Board approval and acceptance. The independent auditing firm Waver and Tidwell, L.L.P. has issued an unmodified or “clean” opinion on the College’s financial statements and federal financial assistance programs. As required by the Texas Administrative Code (19 Tex. Admin Code Section 13.62 (c)), the CAFR is required to be filed with various state agencies by January 1, 2021. The reports are scheduled to be reviewed by the Board of Trustees Audit and Finance committee before the December 10, 2020 Board meeting.

**Fiscal Impact:** None.

**Staff Resource:** Jennifer Mott

832-813-6512
ACTION ITEM 9

Personnel Report and Consideration No. H

Request: Consideration and Authorization for the Chancellor or Designee to Execute New Proposed Employment Contracts for the Attached Individuals

Chancellor’s Recommendation: That the Board of Trustees authorize the Chancellor or a designee to execute new proposed employment contracts for the attached individuals. Everyone’s name, job title, not-to-exceed contract sum, and hire date is attached. The individuals named in the attached table are new to their listed position.

Rationale: The Board Policy Section III.D.1.3.(a) requires Board approval of employment contracts. In accordance with this policy, this authorization would expressly delegate such authority to the Chancellor or a designee for the attached individuals. This Board Agenda Item is presented to the Board at each regular Board meeting to capture persons who started in contract eligible positions in immediately preceding months. These individuals are new to the position listed below. The Board has not previously considered their applicable proposed employment contract.

Fiscal Impact: Positions and salaries have been budgeted for 2020–2021.

Staff Resource: Mario K. Castillo 832-813-6606
# Employment Contracts

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Job Title</th>
<th>Not-to-Exceed Contract Sum</th>
<th>Hire Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Byrd</td>
<td>Judy</td>
<td>Full Time Temporary Faculty, Nursing</td>
<td>$43,420</td>
<td>11/1/2020</td>
</tr>
<tr>
<td>Roberts</td>
<td>Jeffery</td>
<td>Director, Accreditation and Compliance</td>
<td>$100,649</td>
<td>10/1/2020</td>
</tr>
</tbody>
</table>
Financial Report and Consideration No. 1

Report: Monthly Financial Statements

The financial statements for the month ended October 31, 2020 are presented for Board review.
LONE STAR COLLEGE
Statement of Revenues and Expenditures
General and Auxiliary Funds
YTD October 31, 2020
Unaudited

### REVENUES:

<table>
<thead>
<tr>
<th></th>
<th>BUDGET</th>
<th>FORECASTED VARIANCE</th>
<th>FISCAL YTD ACTUAL</th>
<th>% ACTUAL TO BUDGET</th>
<th>PRIOR YEAR TO TOTAL REVENUES</th>
<th>PRIOR YEAR ACTUAL</th>
<th>17% FY ELAPSED</th>
<th>PRIOR YEAR ACTUAL</th>
<th>17% FY ELAPSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Appropriations</td>
<td>$74,749,189</td>
<td>-</td>
<td>$18,882,973</td>
<td>25.3%</td>
<td>$18,883,998</td>
<td>24.0%</td>
<td></td>
<td>$18,883,998</td>
<td>24.0%</td>
</tr>
<tr>
<td>Tuition and Fees</td>
<td>113,703,903</td>
<td>3,348,807</td>
<td>56,159,783</td>
<td>49.4%</td>
<td>59,009,247</td>
<td>46.5%</td>
<td></td>
<td>59,008,497</td>
<td>46.5%</td>
</tr>
<tr>
<td>Taxes</td>
<td>172,811,610</td>
<td>-</td>
<td>897,640</td>
<td>0.5%</td>
<td>982,939</td>
<td>0.6%</td>
<td></td>
<td>982,939</td>
<td>0.6%</td>
</tr>
<tr>
<td>Investments</td>
<td>1,000,000</td>
<td>-</td>
<td>356,605</td>
<td>35.7%</td>
<td>440,845</td>
<td>20.9%</td>
<td></td>
<td>440,845</td>
<td>20.9%</td>
</tr>
<tr>
<td>Product/Service</td>
<td>7,192,856</td>
<td>-</td>
<td>1,112,017</td>
<td>15.5%</td>
<td>1,232,364</td>
<td>19.4%</td>
<td></td>
<td>1,232,364</td>
<td>19.4%</td>
</tr>
<tr>
<td>Misc Revenues</td>
<td>7,989,033</td>
<td>-</td>
<td>1,370,359</td>
<td>17.2%</td>
<td>1,330,754</td>
<td>17.7%</td>
<td></td>
<td>1,330,754</td>
<td>17.7%</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>377,446,591</td>
<td>3,348,807</td>
<td>78,779,377</td>
<td>20.9%</td>
<td>81,880,147</td>
<td>21.3%</td>
<td></td>
<td>81,880,147</td>
<td>21.3%</td>
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</tbody>
</table>

### EXPENDITURES:

<table>
<thead>
<tr>
<th></th>
<th>BUDGET</th>
<th>FORECASTED VARIANCE</th>
<th>FISCAL YTD ACTUAL</th>
<th>% ACTUAL TO BUDGET</th>
<th>PRIOR YEAR TO TOTAL EXPENDITURES</th>
<th>PRIOR YEAR ACTUAL</th>
<th>17% FY ELAPSED</th>
<th>PRIOR YEAR ACTUAL</th>
<th>17% FY ELAPSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Time Faculty</td>
<td>73,872,508</td>
<td>-</td>
<td>12,129,938</td>
<td>16.4%</td>
<td>12,145,267</td>
<td>16.6%</td>
<td></td>
<td>12,145,267</td>
<td>16.6%</td>
</tr>
<tr>
<td>Part Time Faculty</td>
<td>27,300,369</td>
<td>-</td>
<td>6,671,063</td>
<td>24.4%</td>
<td>7,481,246</td>
<td>24.4%</td>
<td></td>
<td>7,481,246</td>
<td>24.4%</td>
</tr>
<tr>
<td>Full Time Staff</td>
<td>119,377,243</td>
<td>-</td>
<td>19,634,336</td>
<td>16.4%</td>
<td>19,183,983</td>
<td>16.3%</td>
<td></td>
<td>19,183,983</td>
<td>16.3%</td>
</tr>
<tr>
<td>Part Time Staff</td>
<td>9,289,108</td>
<td>-</td>
<td>935,428</td>
<td>10.1%</td>
<td>1,613,458</td>
<td>15.8%</td>
<td></td>
<td>1,613,458</td>
<td>15.8%</td>
</tr>
<tr>
<td>Staff Benefits</td>
<td>35,697,109</td>
<td>-</td>
<td>5,670,468</td>
<td>15.9%</td>
<td>5,520,358</td>
<td>14.8%</td>
<td></td>
<td>5,520,358</td>
<td>14.8%</td>
</tr>
<tr>
<td>Other Employee Benefits</td>
<td>1,884,718</td>
<td>-</td>
<td>253,888</td>
<td>13.5%</td>
<td>299,417</td>
<td>4.6%</td>
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</tr>
<tr>
<td>Services</td>
<td>51,149,997</td>
<td>-</td>
<td>10,101,194</td>
<td>19.7%</td>
<td>7,713,663</td>
<td>17.8%</td>
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<td>7,713,663</td>
<td>17.8%</td>
</tr>
<tr>
<td>ProfDev/Travel</td>
<td>1,918,587</td>
<td>-</td>
<td>16,695</td>
<td>0.9%</td>
<td>201,541</td>
<td>13.8%</td>
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<td>201,541</td>
<td>13.8%</td>
</tr>
<tr>
<td>Supplies</td>
<td>12,408,548</td>
<td>-</td>
<td>270,247</td>
<td>2.2%</td>
<td>1,349,533</td>
<td>15.3%</td>
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<td>15.3%</td>
</tr>
<tr>
<td>Monthly Charges</td>
<td>5,294,661</td>
<td>-</td>
<td>149,800</td>
<td>2.8%</td>
<td>352,327</td>
<td>5.6%</td>
<td></td>
<td>352,327</td>
<td>5.6%</td>
</tr>
<tr>
<td>Utilities</td>
<td>9,231,995</td>
<td>-</td>
<td>1,413,074</td>
<td>15.3%</td>
<td>819,346</td>
<td>11.4%</td>
<td></td>
<td>819,346</td>
<td>11.4%</td>
</tr>
<tr>
<td>Other</td>
<td>21,268,410</td>
<td>-</td>
<td>682,236</td>
<td>3.2%</td>
<td>599,334</td>
<td>24.8%</td>
<td></td>
<td>599,334</td>
<td>24.8%</td>
</tr>
<tr>
<td>Non-Capital Equipment</td>
<td>3,774,622</td>
<td>-</td>
<td>118,890</td>
<td>3.1%</td>
<td>214,148</td>
<td>3.5%</td>
<td></td>
<td>214,148</td>
<td>3.5%</td>
</tr>
<tr>
<td>CIP Land/Building</td>
<td>0</td>
<td>-</td>
<td>0</td>
<td>0.0%</td>
<td>0</td>
<td>0.0%</td>
<td></td>
<td>0</td>
<td>0.0%</td>
</tr>
<tr>
<td>Capital Expenditures</td>
<td>223,421</td>
<td>-</td>
<td>18,686</td>
<td>8.4%</td>
<td>13,846</td>
<td>8.9%</td>
<td></td>
<td>13,846</td>
<td>8.9%</td>
</tr>
<tr>
<td>Furniture, Fixture, Equipment</td>
<td>881,031</td>
<td>-</td>
<td>24,998</td>
<td>2.8%</td>
<td>63,360</td>
<td>9.2%</td>
<td></td>
<td>63,360</td>
<td>9.2%</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>373,572,327</td>
<td>0</td>
<td>58,090,941</td>
<td>15.6%</td>
<td>57,570,827</td>
<td>16.3%</td>
<td></td>
<td>57,570,827</td>
<td>16.3%</td>
</tr>
<tr>
<td>Other Changes - Capital Project Transfers</td>
<td>161,250</td>
<td>-</td>
<td>4,014</td>
<td>6.901</td>
<td></td>
<td></td>
<td></td>
<td>6,901</td>
<td></td>
</tr>
<tr>
<td>Other Changes - Debt Service Transfers</td>
<td>8,500,000</td>
<td>-</td>
<td>2,441,213</td>
<td>2,365,213</td>
<td></td>
<td></td>
<td></td>
<td>2,365,213</td>
<td></td>
</tr>
<tr>
<td>Other Changes - R&amp;R Transfers</td>
<td>350,000</td>
<td>-</td>
<td>350,000</td>
<td>3,350,000</td>
<td></td>
<td></td>
<td></td>
<td>3,350,000</td>
<td></td>
</tr>
<tr>
<td><strong>Total Operating Transfers</strong></td>
<td>9,011,250</td>
<td>-</td>
<td>2,795,227</td>
<td>16.3%</td>
<td>5,722,114</td>
<td></td>
<td></td>
<td>5,722,114</td>
<td></td>
</tr>
<tr>
<td><strong>Total Expenditures &amp; Transfers</strong></td>
<td>382,583,577</td>
<td>0</td>
<td>60,886,168</td>
<td>63,292,941</td>
<td></td>
<td></td>
<td></td>
<td>63,292,941</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL NET INCREASE IN FUND BALANCES</strong></td>
<td>$(5,136,986)</td>
<td>$3,348,807</td>
<td>17,893,209</td>
<td>18,587,206</td>
<td></td>
<td></td>
<td></td>
<td>18,587,206</td>
<td></td>
</tr>
</tbody>
</table>
# LONE STAR COLLEGE

## Balance Sheet

### October 31, 2020

**Unaudited**

### ASSETS

<table>
<thead>
<tr>
<th>Description</th>
<th>General &amp; Reporting</th>
<th>Auxiliary</th>
<th>Restricted</th>
<th>GASB Totals</th>
<th>Memorandum Current Year</th>
<th>Memorandum Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts receivable, net</td>
<td>26,056,545</td>
<td>5,959,385</td>
<td>32,015,930</td>
<td>33,019,868</td>
<td>39,253,447</td>
<td>33,019,868</td>
</tr>
<tr>
<td>Prepaid and deferred expenses</td>
<td>640,282</td>
<td>-</td>
<td>640,282</td>
<td>3,980,852</td>
<td>3,980,852</td>
<td>3,980,852</td>
</tr>
<tr>
<td>Inventories, at cost</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>3,980,852</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital assets, net</td>
<td>-</td>
<td>-</td>
<td>947,586,998</td>
<td>950,938,165</td>
<td>947,586,998</td>
<td>950,938,165</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td>144,426,171</td>
<td>61,166,388</td>
<td>1,033,110,395</td>
<td>1,238,702,954</td>
<td>1,348,633,770</td>
<td>1,348,633,770</td>
</tr>
</tbody>
</table>

### Deferred Outflows Pension & OPEB

- 78,285,880
- 78,285,880
- 167,229,450

**TOTAL LIABILITIES AND DEFERRED INFLOWS**

\[
\begin{align*}
&\text{Deferred Outflows Pension & OPEB} \\
&- 78,285,880 \\
&- 78,285,880 \\
&- 167,229,450
\end{align*}
\]

**TOTAL LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES**

\[
\begin{align*}
&\text{Deferred Outflows Pension & OPEB} \\
&- 78,285,880 \\
&- 78,285,880 \\
&- 167,229,450
\end{align*}
\]

### LIABILITIES AND FUND BALANCES

**LIABILITIES:**

- Accounts payable $19,295,270
- Deferred revenues 4,974,777
- Accrued compensable absences payable 13,998,801
- Accrued interest payable - 5,901,965
- Bonds payable - 656,644,238
- Net Pension & OPEB Liability - 303,307,111
- Assets held in custody for others - 10,097,023
- L/T Due to Other Local Government - 16,519,731

**TOTAL LIABILITIES**

\[
\begin{align*}
&\text{Deferred Inflows Pension & OPEB} \\
&- 78,285,880 \\
&- 78,285,880 \\
&- 167,229,450
\end{align*}
\]

**TOTAL LIABILITIES AND DEFERRED INFLOWS**

\[
\begin{align*}
&\text{Deferred Inflows Pension & OPEB} \\
&- 78,285,880 \\
&- 78,285,880 \\
&- 167,229,450
\end{align*}
\]

**FUND BALANCES:**

- Unrestricted Operating 2,618,518
- Restricted for Technology 10,401,939
- Restricted for Student Activity 1,085,608
- Unrestricted Auxiliary 3,156,746
- Unrestricted Tenant Related 9,798,058
- Restricted Operating Cash - Short Term Reserves 24,596,951
- Restricted Operating Cash - Long Term Reserves 54,499,503
- Restricted for Grants - (16,190,622)
- Restricted for Debt Service - 15,189,403
- Restricted for Construction - 26,235,279

**TOTAL FUND BALANCES**

\[
\begin{align*}
&\text{Deferred Inflows Pension & OPEB} \\
&- 78,285,880 \\
&- 78,285,880 \\
&- 167,229,450
\end{align*}
\]

**TOTAL LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES**

\[
\begin{align*}
&\text{Deferred Outflows Pension & OPEB} \\
&- 78,285,880 \\
&- 78,285,880 \\
&- 167,229,450
\end{align*}
\]

* Includes GASB (Governmental Accounting Standards Board) reporting entries related to Capital Assets, Long-Term Debt, and Pensions

Subject to Change pending completion of the August 31, 2020 audit

FY 2019 Prior Year audited as of August 31, 2019
LONE STAR COLLEGE

Statement of Revenues and Expenditures
Fund 35 Harvey Recovery
PROFORMA from inception to 10.31.2020
Unaudited

<table>
<thead>
<tr>
<th></th>
<th>System Office</th>
<th>North Harris</th>
<th>Kingwood</th>
<th>Tomball</th>
<th>Montgomery</th>
<th>CyFair</th>
<th>University Park</th>
<th>UP SO</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ACTUAL</td>
<td>ACTUAL</td>
<td>ACTUAL</td>
<td>ACTUAL</td>
<td>ACTUAL</td>
<td>ACTUAL</td>
<td>ACTUAL</td>
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<tr>
<td>REVENUES:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenue</td>
<td>$ 35,752,038</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>35,752,038</td>
</tr>
<tr>
<td>Total Revenues</td>
<td>$ 35,752,038</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>35,752,038</td>
</tr>
<tr>
<td>EXPENDITURES:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Buildings</td>
<td>8,744</td>
<td>49,733</td>
<td>25,080,613</td>
<td>-</td>
<td>17,566</td>
<td>49,710</td>
<td>796,629</td>
<td>194,591</td>
<td>26,197,586</td>
</tr>
<tr>
<td>Contracts</td>
<td>786,279</td>
<td>1,832</td>
<td>12,201,691</td>
<td>-</td>
<td>49,212</td>
<td>88,805</td>
<td>10,855</td>
<td>-</td>
<td>13,138,673</td>
</tr>
<tr>
<td>Equipment</td>
<td>577,564</td>
<td>-</td>
<td>8,428,561</td>
<td>-</td>
<td>-</td>
<td>18,813</td>
<td>204,779</td>
<td>-</td>
<td>9,229,717</td>
</tr>
<tr>
<td>Insurance Deductible/Attorney</td>
<td>1,504,050</td>
<td>-</td>
<td>1,000</td>
<td>-</td>
<td>-</td>
<td>25,000</td>
<td>-</td>
<td>-</td>
<td>1,530,050</td>
</tr>
<tr>
<td>Personnel</td>
<td>319,923</td>
<td>11,679</td>
<td>680,367</td>
<td>16,561</td>
<td>12,905</td>
<td>21,946</td>
<td>11,365</td>
<td>30,084</td>
<td>1,104,829</td>
</tr>
<tr>
<td>Supplies</td>
<td>20,264</td>
<td>1,567</td>
<td>661,384</td>
<td>5,819</td>
<td>1,171</td>
<td>5,876</td>
<td>-</td>
<td>-</td>
<td>696,082</td>
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<tr>
<td>Travel</td>
<td>1,563</td>
<td>203</td>
<td>1,149</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>2</td>
<td></td>
<td>2,917</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>$ 3,218,387</td>
<td>65,013</td>
<td>47,054,765</td>
<td>22,381</td>
<td>80,853</td>
<td>185,149</td>
<td>1,048,629</td>
<td>224,677</td>
<td>51,899,854</td>
</tr>
<tr>
<td>FUND BALANCE - Increase (Decrease)</td>
<td>$ 32,533,652</td>
<td>(65,013)</td>
<td>(47,054,765)</td>
<td>(22,381)</td>
<td>(80,853)</td>
<td>(185,149)</td>
<td>(1,048,629)</td>
<td>(224,677)</td>
<td>(16,147,816)</td>
</tr>
<tr>
<td>Encumbrances</td>
<td>$ -</td>
<td>-</td>
<td>-</td>
<td>(1,030,451)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>(1,030,451)</td>
</tr>
<tr>
<td>ADJUSTED FUND BALANCE</td>
<td>$ 32,533,652</td>
<td>(65,013)</td>
<td>(48,085,217)</td>
<td>(22,381)</td>
<td>(80,853)</td>
<td>(185,149)</td>
<td>(1,048,629)</td>
<td>(224,677)</td>
<td>(17,178,267)</td>
</tr>
</tbody>
</table>
# LONE STAR COLLEGE

## Balance Sheet
### Fund 35 Harvey Recovery
### As of 10.31.2020

Unaudited

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>All Locations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash &amp; Cash Equivalents</td>
<td>$ -</td>
</tr>
<tr>
<td>Accounts receivable, net</td>
<td>258,145</td>
</tr>
<tr>
<td>Prepaid and deferred expenses</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td><strong>258,145</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LIABILITIES AND FUND BALANCES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>LIABILITIES:</strong></td>
<td></td>
</tr>
<tr>
<td>Accounts payable</td>
<td>$ -</td>
</tr>
<tr>
<td>Due To Others</td>
<td>16,405,960</td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES</strong></td>
<td><strong>16,405,960</strong></td>
</tr>
</tbody>
</table>

**TOTAL FUND BALANCE**  
(16,147,815)

**TOTAL LIABILITIES AND FUND BALANCE**  
$ 258,145
## LONE STAR COLLEGE
### SUMMARY OF OPERATING FUNDS
#### AS OF OCTOBER 31, 2020

### OPERATING FUNDS 10/31/2020

<table>
<thead>
<tr>
<th>OPERATING SHORT TERM CASH</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DEPOSITORY</strong></td>
</tr>
<tr>
<td>$</td>
</tr>
<tr>
<td><strong>Operating Cash - Subtotal</strong></td>
</tr>
<tr>
<td>$</td>
</tr>
<tr>
<td><strong>POOLS</strong></td>
</tr>
<tr>
<td>$</td>
</tr>
<tr>
<td><strong>MONEY MARKET ACCOUNTS</strong></td>
</tr>
<tr>
<td>$</td>
</tr>
<tr>
<td><strong>Operating Short Term Cash Reserves Subtotal</strong></td>
</tr>
<tr>
<td>$</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OPERATING LONG TERM CASH RESERVES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>US GOVT. AGENCIES</strong></td>
</tr>
<tr>
<td>$</td>
</tr>
<tr>
<td><strong>MUNICIPAL BONDS</strong></td>
</tr>
<tr>
<td>$</td>
</tr>
<tr>
<td><strong>COMMERCIAL PAPER</strong></td>
</tr>
<tr>
<td>$</td>
</tr>
<tr>
<td><strong>Operating Long Term Cash Reserves Subtotal</strong></td>
</tr>
<tr>
<td>$</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
</tr>
</tbody>
</table>

**TOTAL 79,096,454**
Report:  Construction Projects Update

The monthly construction projects update is presented for Board review.
CONSTRUCTION PROJECTS UPDATE
As of December 10, 2020

1. LSC-Tomball: South Entrance Drive Monument:
   A new main entrance monument, sign, and landscaping, this project will support the new Tomball South Drive Entrance completed January 2018. The contractor is Landscape Art and the construction notice to proceed was issued August 2020.
   ➢ Substantial Completion: Fall 2020
   ➢ Budget: $2,650,000
2. **LSC-Corporate College: Transportation Institute:**
   A new 16,000 sf building, this project will support the growing truck driving program. The architect is PBK Architects and design was completed September 2018. The construction firm is Tellepsen and construction was completed May 4, 2020. Phase II, Hardy Access Road began construction November 2020.
   - **Substantial Completion:** Spring 2021
   - **Budget:** $13,000,000

3. **LSC-University Park: Visual Performing Arts Center:**
   A new 30,000 sf building, this project will support an instructional arts program. The Construction Manager at Risk is Durotech. Schematic Design was completed October 15, 2020.
   - **Substantial Completion:** Fall 2022
   - **Budget:** $21,675,000

4. **LSC-Montgomery: Student Services Building:**
   A new 50,000+ sf building, this project will support expanded student services capabilities. The architect is Harrison Kornberg. The construction firm is Durotech, Inc. General Contractors and construction notice to proceed was issued August 24, 2020.
   - **Substantial Completion:** Fall 2021
   - **Budget:** $25,650,000

5. **LSC-Kingwood: Healthcare Instructional Building:**
   A new 50,000+ sf building, this project will support a healthcare instructional program. The architect is AutoArch. The construction firm is Tellepsen and construction notice to proceed was issued June 15, 2020.
   - **Substantial Completion:** Fall 2021
   - **Budget:** $27,590,000

6. **LSC-Magnolia Center:**
   A new 50,000+ sf building, this project will support the needs of the Magnolia community. Land was recently purchased, the architect is Harrison Kornberg and programming was completed July 2019.
   - **Substantial Completion:** TBD
   - **Budget:** $28,858,538

7. **LSC-Fallbrook:**
   A new 55,000+ sf building, this building will have two stories with 14 classrooms, two computer labs, two science labs, and a 4,000 sf logistics management warehouse to support the needs of the Fallbrook community.
   - **Substantial Completion:** November 18, 2020