

IN CASE OF EMERGENCY



Department of
Emergency Preparedness

REMAIN CALM AND FOLLOW THESE INSTRUCTIONS

FIRE

- Activate the nearest fire alarm
- Call 9-1-1, if possible, and then call Ext. 5911 or 281.290.5911
- Knock on doors and yell "Fire" as you exit the building. Close doors as you leave
- **DO NOT USE THE ELEVATORS**
- Evacuate and move away from the building

SUSPICIOUS PERSON / OBJECT or ACTIVE SHOOTER

- **RUN (EVACUATE)**
 - Have an escape route and plan in mind
 - Leave your belongings
 - Keep your hands visible
- **HIDE (TAKE SHELTER)**
 - Hide in an area out of view
 - Block entry to your area
 - Silence your cell phone
- **FIGHT (TAKE ACTION AS LAST RESORT)**
 - Only when your life is in imminent danger:
 - Attempt to incapacitate the person
 - Use physical aggression; throw items at the person

BOMB THREAT / EXPLOSION

- If you receive a bomb threat, get as much information from the caller as possible
- Call Ext. 5911 or 281.290.5911 immediately
- Do not touch or move any suspicious objects
- Clear the area. As you evacuate, look around for anything suspicious

HAZARDOUS MATERIALS

- If an emergency develops or anyone is in danger, call Ext. 5911 or 9-1-1
- Move away from the hazard to a safe location
- Follow the instructions of emergency personnel
- Alert others to stay clear of the area
- Notify emergency personnel if you have been exposed to or have information on the hazard

MEDICAL ALERT

- Call Ext. 5911 or 281.290.5911 immediately
- Clear the area around victim
- Stay with the victim until medical assistance arrives, if possible

SEVERE WEATHER

- Listen for alerts and monitor campus displays
- Monitor local TV or radio stations (**KTRH 740 AM** or **KUHF 88.7 FM**) for emergency updates
- Check LoneStar.edu for updates
- Stay away from windows, doors, and openings
- Move away from low-lying areas
- Evacuate immediately, if advised
- Do not return to affected areas until it is safe

POWER FAILURE

- Provide assistance to others, if necessary
- Move cautiously to a lighted area. Exits may be indicated by lighted signs
- Turn off lights and unplug electrical equipment
- Stay away from downed power lines and broken tree limbs
- If trapped in an elevator, activate the call button for emergency assistance
- For local outages, contact your campus Facilities Department or Ext. 5911
- For information about a prolonged outage, check **LoneStar.edu** or call Ext. 5911

CAMPUS WARNINGS

- Follow instructions and prepare to take action
- Monitor email and text messages through **LoneStarCollegeAlert** for updates
- Check LoneStar.edu for updates
- Keep your contact information current using My.LoneStar.edu
- Register for LoneStarCollegeAlert by visiting <https://lscsalert.LoneStar.edu>

WHEN LAW ENFORCEMENT ARRIVES ON THE SCENE:

- Remain calm and follow officer's instructions
- Put down any items in your hands
- Raise hands and spread fingers
- Keep hands visible at all times
- Avoid quick movements toward officers
- Avoid pointing, screaming or yelling

Information to provide:

- Location of incident, suspicious person, or object
- Number of people, if more than one
- Physical description of anyone involved
- Number and type of weapon used
- Number of potential victims at the location

Lone Star College POLICE/MEDICAL: Ext. 5911 or 281.290.5911
FIRE: 911, and then Ext. 5911