POST COVID-19 LOCKDOWN PROTOCOL

Post COVID-19 Considerations Before a Drill
1. When meeting with others in person, wear a face mask (optional), physically distance at least three feet apart, and thoroughly disinfect any shared spaces between use. Wash your hands after the meeting.
2. Consider modifying drills to mitigate COVID-19 spread.
   a. Consider planning for a scaled drill or multiple versions of the drill. For example, practice moving to a hard corner in a lockdown drill by having individuals or small groups of a class move into a hard corner at a time to maintain physical distancing.
   b. Plan for extra time to safely carry out drill procedures without undue exposure to COVID-19. For example, split the classes in half so all individuals can participate without being exposed. Also, utilize empty classrooms for participation.
3. Provide messaging to set clear expectations for the drill; emphasize everyone's physical distance throughout the drill.
4. Identify any adaptations needed for facial coverings, physical distancing, and disinfecting shared spaces during the actual drill.

Post COVID-19 Considerations During a Drill
1. Set clear expectations for the college community to wear a face-covering (optional), physically distance at least three feet apart, and thoroughly disinfect any shared spaces between use.
2. If possible, include soft barriers to encourage physical distancing.
3. Make sure when checking doors or touching items, gloves are worn (optional).

Post COVID-19 Considerations for After a Drill
1. When meeting with others in person, wear a face-covering (optional), physically distance at least three feet apart, and thoroughly sanitize any shared space between use.
2. Consider virtual meetings for any supportive activity that does not require in-person operations. [e.g., immediate review, After-Action Report (AAR), or status updates].
3. If an in-person meeting is needed for the AAR, use large spaces to ensure proper physical distance. Plan to use ample space for the AAR.
4. Include Post COVID-19 as a section in your written improvement plan and assess what might be areas for improvement for the next drill. Assign staff to track progress.
5. Ensure your frequently touched surfaces are thoroughly disinfected after the drill has concluded.
6. Identify any adaptations needed for facial coverings, physical distancing, and shared spaces that need disinfecting during the actual drill.
7. Allow for washing/sanitizing of hands after the drill has concluded.