

Exceptional Admit

Short Session Course Request Form

for Dual Credit & College Credit Courses



Fall & Spring Semesters: If you wish to enroll in a course that is less than 16 weeks in length, you must request permission to enroll in that course. Please complete all of the fields below and return this form along with your registration form to the LSC-UP Dual Credit Office. Factors that will be considered include past performance in LSC and/or High School courses, current and past semester course loads, and justifications provided below.

DEADLINE TO SUBMIT: This form must be submitted at least 10 days prior to the course start date.

***Please Note:** Your request will not be considered if you have never successfully completed a LSC course or if your request is for a 3-week mini-mester course. For your **Summer Semester** requests, you must enroll in the longest available face-to-face course as 6-week sessions and online/hybrid courses may not be approved, if there are longer, face-to-face options available.

Complete the following information:

LSCS ID #: _____ Semester and Year of the Request: _____

Name: Last _____ First _____ M.I. _____

High School: _____ Grade Level: _____

Short Session Course(s) Being Requested: _____

Other Course(s) Planned for the Same Semester: _____

STUDENT: In the space below, please provide justification supporting your request for a short session course:

Acknowledgment of Increased Academic Rigor

I understand that courses shorter than 16 weeks are particularly rigorous due to the condensed time line to complete coursework. For my Dual Credit courses, I also understand that I must maintain a minimum grade of "C" to remain in the Dual Credit Program.

Student Signature: _____ Date: _____

HIGH SCHOOL OFFICIAL-REQUIRED FOR DUAL CREDIT ENROLLMENT ONLY:

In the space below, please provide justification supporting the student's request

High School Official: _____ Date: _____

FOR LONE STAR COLLEGE - UNIVERSITY PARK USE ONLY

Approved: _____ Denied: _____

Limitations: _____

Authorized by: _____ Date: _____