



## Where Do I Start for the Lone Star Colleges ATCP?

- The ATC Program is a Continuing Education program, **DO NOT enroll** as a credit student for Lone Star College. (If you have been a LSC credit student, you will still give your ATCP application to the ATCP office)
- Request program information by e-mailing [ATCP@LoneStar.edu](mailto:ATCP@LoneStar.edu)
- All application documents need to be turned in to the ATCP office
- Turn in your **application** with your \$40 application fee (Contact our office for the best route to pay your application fee)
- Turn in your **Essay** “why I want to teach” and **Resume**
- Have your **Official (PDF) Transcripts** sent to the ATCP office by:
  - E-mail to [ATCP@LoneStar.edu](mailto:ATCP@LoneStar.edu) OR
  - Mailed to yourself (do not open it) and deliver it to the ATCP office OR
  - Have it mailed to: Lone Star College North Harris  
ATCP CMED 102  
2700 W.W. Thorne  
Houston, Texas 77073
- **References** (attached in your application) should be sent to the ATCP office:
  - Scan and e-mailed to [ATCP@LoneStar.edu](mailto:ATCP@LoneStar.edu) OR
  - Given to you in a sealed envelope OR
  - Mailed to the address above
- You will be invited to an **Interview and Orientation** when at least the application, \$40 application fee and transcripts are received by the ATCP office
- Refer to the page **How to Decide the Route for your Content Exam and Formal Acceptance**
  - Content Exam does not need to be passed before you attend an Interview and Orientation
  - <http://www.tx.nesinc.com/> Testing provider link with test preparation information

### International Students

Students who earned their degree from **outside the United States** must complete all application requirements as well as the following:

- **Transcript Evaluation** The evaluation must be a course by course equivalency with upper/lower division, hours and grade points, official, sealed translated transcript is required
- **Oral Proficiency Exam-** Required for students with an international degree (Exceptions are made by the Texas Education Agency [Figure: 19 TAC §230.11\(b\)\(5\)\(C\)](#))
  - **Required TOEFL** Speaking 24, Listening 22  
Reading 22, Writing 21
  - <http://www.toeflgoanywhere.org/>

### Career and Technology Candidates

If you do not have a bachelor’s degree, you will need to take a Qualifying Exam; the ATCP office will provide you with the information for the Qualifying Exam.

If you have further questions, call 281-312-1716 or e-mail [ATCP@LoneStar.edu](mailto:ATCP@LoneStar.edu)