



**LONE STAR COLLEGE SYSTEM  
COLLEGE WORK STUDY JOB DESCRIPTION**

**Financial Aid**

<b>POSITION NUMBER:</b> CF00006	
<b>JOB TITLE:</b> Student Worker I, Housekeeping Specialist	College Work Study Position
<b>DEPARTMENT:</b> Sonography	<b>PAY:</b> 7.54 per/hr.
<b>CAMPUS:</b> LSC-CyFair	<b>HOURS:</b> up to 19.5 per/wk.

**POSITION SUMMARY**

This position supports the sono and echo labs. Duties to include washing, drying, folding and storing the linens for both the sono and echo labs.

**PRIMARY RESPONSIBILITIES**

1. Maintain inventory

**REQUIRED QUALIFICATIONS**

- High School Diploma or Equivalent
- 0-1 Year experience

**KNOWLEDGE SKILLS AND ABILITIES**

- Customer service
- Interpersonal skills
- Organizational skills
- Analytical and problem solving skills
- Communication skills (written and/or oral)
- Proficiency with one or more office software (Word, Excel, PowerPoint, Access)

**USE OF EQUIPMENT AND MACHINERY**

- Pushing or pulling carts or other such objects
- Standing for two or more hours
- Use small office equipment including copy machines or multi-line phone system