

**LONE STAR COLLEGE SYSTEM DISTRICT  
BOARD POLICY MANUAL  
Fifth Edition**

**VI.A.1.03 Admission Grievance Policy**

Admission rejections are rare because the College is an open-enrollment institution. However, individuals should direct admission grievances to a college's Chief Student Services Officer.

**VI.A.1.04 Returning from Active Military Service**

The College has two duties under this policy: (a) provide the student a financial aid package similar to the one for which the student was eligible before withdrawing for military service. This assumes the student meets the current financial aid eligibility requirements and conditions; and (b) allow the student the same academic status the student had before the student withdrew for military service. This includes any course credit the College awarded the student.

*LSCS Policy Manual Section VI adopted by the Board of Trustees on March 3, 2016*

**VI.A.2.1. Health Occupation Programs Admissions Policy**

Health Occupation programs do not consider applications from Prospective Students not at least 18 years old at the time of the program application's deadline—except that LSC-Tomball may honor a current contractual obligation with Klein ISD requiring the admission of students below the age of 18 years old. Any applicant that willfully misrepresents Material Information on the application will not be accepted or conditionally remain in a Health Occupation Program.

**VI.A.2.2. Definitions**

- (a) **Health Occupation Programs** means programs identified by the College that prepare students to enter the healthcare industry. These programs include credit and non-credit programs.
- (b) **Prospective Students** means a student who is seeking to submit an application and who is not officially accepted into the health occupation programs.
- (c) **Application Deadlines** means the identified date provided and published by the health occupation program. Health Occupation Programs only consider applications fully completed by the Program's application deadline.
- (d) **Material information means any information that the College** reports to a third party on behalf of the student—including but not limited to: hospitals, accrediting, or state agencies.

**VI.A.2.3. Admission Grievance Policy**

The Health Occupation Programs have competitive admission processes even though the College admits students through open enrollment. Admission denials include, but are not limited to: incomplete applications, misleading information, not meeting admission criteria, or lower admission scores than other cohort members. Students may appeal admission denials to the Program Director and then to the appropriate Dean. The Dean's admission decision is final.

*LSCS Policy Manual Section VI adopted by the Board of Trustees on April 4, 2019*