The Board of Trustees revised Section VI.C. Financial Aid of the Lone Star College Policy Manual on March 3, 2016. The procedures were last updated on June 18, 2020. The notice and comment period for the procedures was open to the public from January 8, 2020 to February 10, 2020. The procedures were posted for public comment at http://www.lonestar.edu/proposed-policies.htm. Commenters could anonymously submit comments to LSC-PolicyFeedback@lonestar.edu. We received two procedure comments.

**Comment 1:** Commenter suggested changing some language such as the abbreviations FAO, ED, AVC, and SAP.

**Response 1:** The abbreviations referenced by commenter are Financial Aid Office (FAO), Executive Director Financial Student Services of Financial Aid (ED), Senior Associate Vice Chancellor of Financial Aid (AVC), and Satisfactory Academic Progress (SAP). The abbreviation for each of these is established directly after the title’s or term’s first use in the procedures. The abbreviation is then used throughout the rest of the procedures in place of the title or term. The abbreviations are used throughout the procedures for brevity and readability purposes.

**Comment 2:** Commenter expressed satisfaction with the proposed procedures as written.

**Response 2:** The Office of the General Counsel thanks the commenter for taking the time to read, review, and comment on the posted procedures.