**Billiards Club**

**Lone Star College-CyFair**

**Constitution**

**Article I NAME**

The name of the organization shall be the Lone Star College-CyFair Billiards Club, also known as 8 Ball.

**Article II PURPOSE**

The purpose of this club is to help with students’ social skills and teach and coach people who are interested in 8 Ball. We are dedicated to having students not feel afraid when encountering new people along with picking up new tricks from some of our more experienced or skilled players. Students interested in this club will learn and build new bonds with multiple people and see how welcome we want them to feel.

**Article III MEMBERSHIP**

Section 1: Any registered student (full or part-time) at Lone Star College-CyFair who is in good standing with the College and fulfills the membership requirements of the organization may be a member.

Section 2: Membership Requirements:

* Be present – Members must communicate with the officers of the club and must have access to Discord, text messages, or one of the officer’s phone numbers. Members must show up to two meetings and two practice days to gain full membership. If a member is unable to attend, they must work out arrangements with a club officer if they still wish to be part of the club.
* If a member of the club is disrespectful, rude, or shows any type of toxicity in the club, the officers will address it immediately. Depending on the severity of the situation, the officers will determine if it can be resolved or if it may require removal from the club. Any type of horseplay, destroying equipment, or sabotaging of the club will lead to immediate removal from the club. Members must respect the facilities and equipment used by the club.

Section 3: To guarantee equal rights for all members of the Lone Star College-CyFair student body, equal opportunities shall be afforded all students without regard to race, color, sex, age, sexual orientation, gender identity, gender expression, religion, ethnic or national origin, disability, veteran status, or any other protected status.

Section 4: Privileges of membership include:

* Access to vote in elections
* Serving as an officer, if elected
* Participating in activities and tournaments
* Access to the club’s equipment and training

**Article IV OFFICERS AND ADVISORS**

Section 1: Billiards Club officer positions include:

* President
* Vice President
* Secretary
* Treasurer
* Social Media Coordinator
* Ambassador

The officers will be known as the 8 Hot Shots.

Section 2: Qualifications for holding office - All officers must be Lone Star College-CyFair students in good standing with the college. The President and Vice President must have already served in office for at least one full semester before assuming their positions, unless no experienced officers are running for said positions.

Section 3: Length of Term: The term of office is two semesters, except in cases where an officer assumes their position through an emergency election to fill a vacancy. In this case, the term of office will last until the next regular election.

Section 4: Duties of Officers:

* President – Main spokesperson and representative of the club. Responsible for outreach, communications, and being in contact with the other clubs as well as the SGA. Must attend all SGA Meetings. Leads officer meetings, following the agenda. Ensures that club equipment is put away before dismissing the club from practice.
* Vice President – Assumes presidential duties if the current President cannot. Keeps track of schedule as well as other officers’ tasks, which are assigned after every officer meeting.
* Secretary – Keeps track of meeting agendas and club attendance forms. Submits and tracks Student Life documents and forms.
* Treasurer – Maintains and keeps track of club budgets. Informs officers about what forms are being submitted to Student Life for orders and requests.
* Social Media Coordinator – Manages the club's social media page and promotes events being hosted by the club.
* Ambassador – If any officer except the President is unable to attend a meeting or event, the Ambassador will assume the responsibilities of that officer during the meeting or event. The Vice President will assume responsibilities of the President if s/he is absent from a meeting or event.

Section 5: Should a vacancy in any office occur, it shall be filled by a vote of the club members. If a member wishes to assume an officer position, there shall be a speedy election. The Ambassador will take on the officer responsibilities until the position is filled. Every member, including officers, is given one vote per election. They are not allowed to vote themselves. The President only votes in the event of a tie. If the President is unable to vote, the Vice President will cast the final vote.

Section 6: Advisor responsibilities - Advisors shall be full-time employees of Lone Star College-CyFair, or part-time employees with written permission from the College President. Advisors must be over the age of 21 and may not be Lone Star College students. Advisors volunteer to serve in this position. The advisor will be critical in helping consult with and guide officers, attending meetings and safety training, helping with executing ideas and speaking with others such as staff, Student Life, and advisors.

**Article V ELECTIONS**

Section 1: Time of Elections: Elections will be held at the final meeting of the spring semsester. If needed, an additional election will be held at the first meeting of the fall semester to fill any officer positions that were vacated over the summer.

Section 2: Election Procedures: Candidates may be nominated or may self-nominate for an officer position. The winner of each officer position will be the candidate who obtains the majority vote from club members. Each candidate is allowed to speak on behalf of why they are running before the votes are cast.

Section 3: Run-off Election Procedures: In the event of a tie in the election procedures, the current officers will cast a separate run-off vote. The President will only vote in the event of a tie in the run-off vote by officers.

**Article VI MEETINGS**

Section 1: The time, date, and place of regular meetings shall be determined by the officers and Advisor at the first officer meeting.

Section 2: Frequency of meetings: Meetings will be held bi-weekly.

Section 3: Officer Meetings: At least one officer meeting must be held during each month of the fall and spring semesters.

Section 3: Special Meetings: Only officers can call for special meetings.

Section 4: Quorum for regular and special meetings shall be a majority of the membership.

**Article VII FINANCES**

Section 1: Fiscal Operating year for this organization is September 1-August 31, same as Lone Star College.

**Article VIII AMENDMENTS**

Section 1: Proposed constitutional amendments shall be presented to the Advisor, officers, and active members at least 48 hours before a meeting where any constitutional amendment is being proposed.

Section 2: Approval by two-thirds of the voting members present at a regular meeting shall pass a proposed change. The change shall be put into effect after approval from the Advisor(s) and the Director of Student Life.

Section 3: A copy of any amendments to this document must be filed with the Lone Star College-CyFair Office of Student Life, the Advisors, the officers, and active members.

**Article IX RATIFICATION AND ENACTMENT**

This constitution shall become the official governing document of the organization, upon ratification by a two-thirds majority vote of the membership in attendance, and approval and acceptance by the appropriate recognizing body of Lone Star College-CyFair.