**Cy-Fair COSC Club Constitution**

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| Article I | Purpose*Bringing together computer science students to improve learning, provide support, and further engagement in extracurricular activities* |
| Article II | Name*LSC-CyFair Computer Science Club* |
| Article III | Membership |
|  | Section 1: Any registered student (full or part-time) at Lone Star College-CyFair who is in good standing (GPA above 2.0) with the College and fulfilling the membership requirements of the organization may be a member.Section 2: Membership Requirements: *N/A*Section 3: In order to guarantee equal rights for all members of the Lone Star College-CyFair student body, equal opportunities shall be afforded all students without regard to race, color, national and/or ethnic origin, religion, creed, gender, marital affiliation, sexual orientation, age, citizenship, nationality, veteran status, or physical disability.Section 4: Classification: *Active, inactive, alumni, honorary, etc.*Section 5: Privileges of membership. All members may *attend meetings, speak, vote for executive team members, hold an office, etc.* Voting privileges will be restricted to Lone Star College-CyFair students |
| Article IV | Officers and Advisors |
|  | Section 1: Officers: *President, Vice President, Secretary, Operations Manager, Treasurer, Public Relations Officer*Section 2: Qualifications for holding office: *All officers must be current Lone Star College-CyFair students.*Section 3: Length of Term: *1 School year.*Section 4: Duties of Officers: 1. President: Event coordination & general administration / support.
2. Vice President: Back-up President, works with President to ensure results.
3. Secretary: Historian.
4. Operations Manager: Event management.
5. Treasurer: Financial management.
6. Public Relations Officer: Social media & publicity management.

Section 5: Should a vacancy in any office occur, it shall be filled by: *Appointment of the remaining officers.*Section 6: Executive leadership positions include *President, Vice-President, Secretary, Operations Manager Treasurer, Public Relations Officer* |
| Article V | Elections |
|  | Section 1: Time of Elections: *last week of classes of the Spring term*Section 2: Election Procedures: Candidate receiving *a simple majority* will be declared the winner.Section 3: Run-off Election Procedures: *What happens in the event of a tie? Tie-break*Section 4: Recall: A petition of *(i.e. one-third, one-half)* of the total number of members shall be cause for a recall election. The offense must be in writing and submitted by a member. A recall election shall be held at the next regular business meeting after presentation of the recall position and shall be conducted as a special election. Recall will require a favorable vote of *(i.e. two-thirds)* of the voting membership. |
| Article VI | Meetings |
|  | Section 1: The time, date and place of regular meetings shall be determined by the majority of the membership at the first regular meeting of the term. Section 2: Frequency of meetings: *Twice a month*Section 3: Special Meetings: *Executive members and committee chairs via email, text and social media.*Section 4: Quorum for regular and special meetings shall be 40% of the members.Section 5: Rules of procedure for this organization shall be *Robert’s Rules of Order.* |
| Article VII | Finances |
|  | Section 1: Fiscal Operating year (September 1 – August 31; same as college)Section 2: There are no membership dues for this organization. |
| Article VIII | CommitteesSection 1: Standing Committees will be appointed as needed |
| Article IX | Amendments |
|  | Section 1: Proposed constitutional amendments or changes shall be presented to the organization in writing, *one meeting before it may be voted on.*Section 2: Approval by *two-thirds* of the voting members present at a regular meeting shall pass a proposed change. The change shall be put into effect immediately unless otherwise stipulated in the amendment.Section 3: A copy of any alteration to this document must be filed in the Office of Student Activities |
| Article X | Ratification and Enactment |
|  | Section 1: This constitution shall become the official governing document of the organization, upon ratification by a *51%* majority vote of the membership, and approval and acceptance by the appropriate recognizing body of Lone Star College-CyFair. Amendments and ratification to the constitution should require the same vote percentage *: 51%* |