**Student Fee Advisory Committee FY22 Spring Funding Meeting**

Via WebEx

Meeting Minutes

October 5th, 2021

Meeting called to order 8:01am by Sunni Solomon via WebEx.

1. **Attendance**
   1. Committee Members Present:
      1. Donna Washington – (Chair) Manager, Career Counseling
      2. Nicole Keenan – (Vice Chair) Interim Dean of Students
      3. Erica Cushmore – Manager, Outreach & Recruitment
      4. Dr. John Theis – Professor of Government
      5. Jacob Woody – Student Member (Student Government)
      6. Nourhan Afaneh – Student Member (Student Government)
   2. Non-Committee Members Present:
      1. Sunni Solomon – Director Student Services
      2. Alexandra Brown – Student Organizations Specialist
      3. Kameron Whitfield – Student Life Coordinator
2. **Overview of SFAC**
   1. Sunni Solomon introduced committee members, including new committee chair Donna Washington.
   2. Sunni Solomon provided an overview of the purpose of the Student Activity Fee Committee
      1. $2 per credit hour from Students to make the Fund 14
      2. Discussed how SFAC met June 15th and allocated $250 per Registered Student Organization for the Fall.
3. **Review of the Proposed FY22 SFAC Budget by Committee**
   1. Explanation of how COVID-19 effected the purchasing process and funding. Normally Fund 14 received an estimated $400,000 in funding, but they received less due to the funding coming from the CARES Act for Fall 2021 funding instead of from Student Activity Fees.
   2. Explanation of how Student Activity Fees are re-enacted for Spring 2022, giving SFAC $50,000 to award to Registered Student Organizations (RSOs) for Spring 2022.
   3. Discussed that Dr. Head still has not permitted student travel for the foreseeable future; therefore, the committee would not be awarding any funding for student travel at this time.
   4. Provided background to the purpose of each RSO, and committee requested to review detailed budget request of each organization that requested over $2000. Because of the sizable amounts that were requested, each of the requests over $2000 was reviewed individually.
   5. Discussion on discrepancies between purely student-oriented vs academic program/department - oriented clubs.
4. **FY22 Allocation Recommendations**
   1. The committee recommended to allocate the total requested for non-travel of $29,320. Other funding for travel (if allowed in Spring 2022) or any supplemental funding for RSOs who run out of funds will be sent to The Office of Student Life and approved on a case-by-case basis.
   2. Faculty member recommended the committee meet again to discuss the differences between academic vs. student-based clubs. Further discussion is needed around what kinds of activities the RSOs are permitted to spend Fund 14 funds on specifically (ex. Outreach and Recruitment activities).
   3. The committee agreed to meet again in Spring 2022 to approve FY23 Fund 14 spending. RSOs will submit Fee Requests in March 2022. The committee determined that each RSO will need to submit an additional document with their Fee Requests outlining details for the entire year of funding.
5. **Announcements**
   1. Committee agreed to submit recommended budget allocations on to Dr. Gonzalez

Meeting adjourned by Donna Washington at 8:56 am.

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**Recommendations approved by President Melissa Gonzalez at 3:56PM on INSERT 10/18/2021.**