**Lone Star College-CyFair Performance Troupe**

Constitution 9/14/16

Purpose: The purpose of the Lone Star College-CyFair Performance Troupe is to provide any Lone Star College-CyFair student or community member with an interest in the performing arts, the opportunity to discuss enhance their talents and stage confidence and take part in aspects of theatre production and management.

Article I: Lone Star College-CyFair Performance Troupe Article II: Membership

* Section I:
	+ Any registered student (full or part-time) at Lone Star College-CyFair who is in good standing with the college and fulfilling the membership requirements of the organization may be a member. Lone Star

College-CyFair Faculty and Staff members who are currently employed may also become members, as well as community members who are enthusiastic about the art of performing.

* Section II:
	+ Membership Requirements: Students, employees, and community members interested in the performing arts.
* Section III:
	+ In order to guarantee equal rights for all members of the Lone Star College-CyFair student body, equal opportunities shall be afforded to all students without regard to race, color, national and or ethnic origin, religion, creed, gender, marital affiliation, sexual orientation, age, citizenship, nationality, veteran status, gender identity, or physical disability
* Section IV: Classification:
	+ Active: registered LSC-CyFair students who attend meetings regularly and have a current GPA of 2.5 or higher
	+ Non Active: registered LSC-CyFair students who do not attend meetings regularly and or students with a GPA of 2.4 or lower
	+ Alumni: LSC-CyFair students who may have graduated, but wish to continue attending Performance Troupe meetings and or providing support
	+ Honorary: Non-registered LSC-CyFair students such as community members, A.L.L. members, and LSC-CyFair faculty and staff members
* Section V: Privileges of Membership:
	+ Active members may attend meetings, speak, vote, hold an office, attend Center for Arts events, and produce, act, and run technical aspects of productions. They may also attend trips funded by the Performance Troupe.
	+ Non-Active members may receive meeting notes, but shall not vote in elections or hold an office. They also may not attend trips funded by the Performance Troupe, at the officers’ discretion.

Article III: Officers and Advisors

* Section I: Officer Positions
	+ President
	+ Vice President
	+ Secretary
	+ Treasurer
	+ Historian
	+ Marketer
* Section II: Qualifications for holding an office:
	+ All officers must be Lone Star College-CyFair currently registered students, and alumni-registered LSC-CyFair students who may have graduated but who wish to continue attending club meetings and or provide support.
* Section III: Terms of Office
	+ All officers shall hold office for a term of one academic year beginning in the fall semester. They will hold office until the new officers are voted into office in the fall semester
* Section IV: Duties of Officers
	+ President: The President is the chief executive officer and is responsible for fulfilling the mission of the LSC-CyFair Performance

Troupe. The President presides at meetings, appoints committees, and has general supervision of the Club and its members

* + Vice President: The Vice-President is responsible for taking on the role of the President in case of the President’s absence.
	+ Secretary: The Secretary is responsible for all records and correspondence. The Secretary has custody of the Constitution and all other records and documents of the Performance Troupe; keeps an accurate record of the meetings and activities; maintains an accurate and complete roster of individual members. The Secretary provides notices of meetings as required by this Constitution. They are responsible for maintain and updating all electronic websites, mailing lists, and newsletters.
	+ Treasurer: The Treasurer is responsible for managing and effectively deciding how and where to spend the budget the club receives. In addition to making any and all financial decisions for items purchased out of pocket by the officers, as needed.
	+ Historian: The Historian is responsible for media based documentation and record keeping of meetings, events, and club activities.
	+ Marketer: The Marketer is responsible for administrating and distributing all fliers and posters for club meetings and events.
* Section V:
	+ Should a vacancy in officer occur, it shall be filled by appointment of a general member designated by the remaining officers. If no suitable member can be appointed, a special election shall be held.
* Section VI:
	+ Newly elected officers assume their duties at the beginning of the fall semester.

Article IV: Elections

* Section I:
	+ Members shall nominate new officers at the second to last club meeting of the spring semester; voting shall occur no later than the last club meeting in the spring semester.
* Section II: Election Procedures
	+ Method of Nomination: members shall nominate a member followed by a second nomination from another member for an individual to be considered for office.
	+ Method of Voting: officers shall be elected by an anonymous ballot.
	+ Candidate receiving a simple majority will be declared the winner.
	+ Special Election Procedures: if a member is unable to attend meetings where voting is occurring, an absentee vote may be submitted to any member officers at any time between the nomination (second to last club meeting) and the beginning of the last meeting prior to the actual voting process
* Section III: Run-off Election Procedures
	+ Should there be an election without a simple majority, the officers shall vote to break the tie. Should there still be a tie, the advisors shall meet and decide the member to be elected to the position. Any member can abstain from voting at any time during the election process
* Section IV: Recall
	+ A petition of one-half of the total number of members shall be the cause for a recall election. The offense must be in writing and submitted by an active member. A recall election shall be held at the next regular business meeting after presentation of the recall position and shall be conducted as a special election. Recall will require a favorable vote of two thirds of the voting membership

Article VI: Finances

* Section I: Fiscal Operating Year (September 1—August 31)
* Section II: No dues allowed

Article VII: Amendments

* Section I:
	+ Proposed constitutional amendments or changes shall be presented to the organization in writing one meeting before it may be voted on. Amendments or changes should be submitted to the Secretary either in writing or email.
* Section II:
	+ Approval by two thirds of the voting members present at a regular meeting shall pass a proposed change. The change shall be put into effect immediately unless otherwise stipulated in the amendment.
* Section III:
	+ A copy of any alteration to this document must be filed in the Center for Student Life office

Article VIII: Ratification and Enactment

* Section I:
	+ This constitution shall become the official governing document of the organization, upon ratification by a two thirds majority vote of the membership and approval and acceptance by the appropriate recognizing body of Lone Star College-CyFair. Amendments and ratification to the constitution should require the same vote percentage of two thirds.

Article IX: Extra Activities

* Section I:
	+ Eligibility for all extra functions are determined by: meeting attendance, community service attendance, help with plays, and general involvement in the club
* Section II:
	+ Due to community members and conflicts with eligibility, the officers reserve the right to allow any community member to be a part of the extra activities