Update Residency Status

How to Complete the Residency Oath

Log in to your student account, > Go to profile > on the left side are different panels (chose address panel) > update your address then save it > once saved, please go to your task icon> inside your task icon please locate your Texas residency questionnaire, please complete the full residency oath. Once completed the system will determine your tuition, which is based on how you answered the questions. Tuition types: out-of-state, in-state, or in-district tuition.

To know if your visa type is eligible to pay in-state tuition visit this link: Visa-types

- If student is claimed as a dependent on a parent’s income tax, residency can be based on the parents. All documentation submitted must reflect one parent’s name (same parent throughout all documents, & must provide current tax return with student’s name listed as dependent).
- If residency is based on a spouse, then the student must show marriage license & tax return. All documentation submitted must reflect the spouse’s name with proof of qualification for residency (Must provide marriage license reflecting 12 months, & current tax return with student’s name on it).

Out-of-state to In-state – (1) item from list A, B, and C

List A - If you have an eligible visa, and the system is showing you are being charge out-of-state you will need to provide (1) item listed below that reflects 12 consecutive months to today’s current date. This will only change tuition from out-of-state to in-state. All documents must have student’s full name, and correct spelling.
- Texas Employment Paystubs (12 months of paystubs).
- TX Ownership (Title, Deed - Ownership of property for at least 12 months).
- Social Services (ex. SNAP Medicaid, CHIPS- must reflect 12 months).
- Leave and Earnings Statement (LES – must reflect 12 months).
- TX Business Licenses (Ownership of business for at least 12 months).
- Official HS Transcript showing 36 months presence in TX & Graduation immediately preceding the census date.

And

List B – Submit (1) document from the list below to support visa is eligible to domicile.
- Visa (A, E, H1, K, etc.)
- I-94
- U.S. Passport
- Other pertinent immigration documents (ex. pending asylum).

If the student is an H4 or O3, they must also present their parent’s/spouse H1B or O1 visa.

And
- If address is in district one item from List C (red box).

In-state to In-district – (1) item from List C

List C - If you are being charged out-of-district tuition and your address is in-district you will need to provide (1) document from the list below. All documents must have student’s full name (correct spelling), cannot be expired, current date, and current address.
- TXDL or Texas ID (no temporary paper copies).
- Utility
- Lease or Mortgage
- Texas Voter Registration
- Card Current Credit Report
- Vehicle registration
- Automobile insurance
- Bank statement

For DACA (Dreamers) Students:

You will need to provide all the following documents listed below:
- An official Texas high school transcript showing 3 or more years of attendance, with graduation date posted.
- Affidavit form – notarized
- Work authorization card coded: C33, or deferred action notice (I-797).

And

One item from list C (red box), if address is in-district.