

# The Office of Governance, Accountability, and Compliance

## Division of Legal and Regulatory Affairs

Mario K. Castillo, J.D., Chief Operating Officer & General Counsel  
Sandra G. Gregerson, Associate Vice Chancellor & Chief Compliance Officer



**Mission Statement:** *The Office of Governance, Accountability, and Compliance (OGAC) supports Lone Star College by promoting a unified culture of transparent accountability, equity, and continuous improvement while safeguarding compliance with all associated laws, regulations, and policies.*

*The Office identifies and monitors institutional risks; analyzes data and reports; conducts independent audits and investigations; oversees monitoring and reporting of compliance items; and implements educational programs to strengthen compliance.*



## Incident Management

**Claudia Madrigal**, Executive Director  
**Karen Miner**, Title IX Coordinator  
**Sandra Gregerson**, EO Contact

- Manage LSC Incident Reporting System
- Intake and analysis of complaints
- Refer complaints to responsible authorities
- Investigate alleged employee discrimination
- Investigate alleged civil rights-related retaliation
- Investigate sexual misconduct (Title IX)

Incident Reporting System



## Compliance Education and Training

**Karen Miner**, Executive Director  
**Laurie Passmore**, Director  
**Lauren Hayes**, Coordinator III

- Direct student mandatory training (CHSRMA modules)
- Administer mandatory employee compliance training
- Coordinate the LSC Drug and Alcohol Abuse Prevention Program (DAAPP)
- Process employee ADA accommodation requests
- Manage performance evaluation process for full-time, non-faculty
- Deliver compliance awareness materials and communications

Email:  
LSC-CET@LoneStar.edu



## Compliance Management

**Claudia Madrigal**, Executive Director  
**Nick Brown**, Analyst III  
**Lacey Chmielewski**, Analyst III  
**Patsy Raveneau**, Analyst III

- Facilitate the institutional Compliance Review Committee
- Maintain the Compliance Item Inventory (CII)
- Distribute compliance item notifications
- Monitor regulatory and policy requirements
- Track regulatory and policy changes
- Provide compliance reports

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LSC-CII@LoneStar.edu

08.16.19.02





## Equity, Diversity, and Inclusion

**Laura Cardiel**, Director  
**Maya Godbold**, Manager

Email:  
LSC-EDI@LoneStar.edu

- Conduct equity and diversity research and data analyses
- Support institutional strategic planning and outcome measures for equity
- Facilitate the Diversity Action Committee
- Submit compliance reports related to EEOC regulations
- Expand education and awareness for equity, diversity, and inclusion
- Support campus and departmental diversity programs



## Public Records

**Laura Cardiel**, Director  
**Maya Godbold**, Manager

Email:  
PublicRecords@LoneStar.edu

- Comply with the Texas Public Information Act (TPIA)
- Provide education and awareness opportunities related to Public Records
- Establish institutional records management processes
- Maintain records of conflict of interest



## Environmental Health and Life Safety

**Sue Brusenhan**, Director  
**David Laksh**, Manager

Email:  
LSC-EHLS@LoneStar.edu

**Roy Huizar**, EHLS Officer  
**Roberto Perez**, EHLS Officer  
**Travis Hammons**, EHLS Officer  
**Evan Cutting**, EHLS Officer  
**Diana Robinson**, EHLS Officer

- Promote environmental safety awareness
- Track EHS regulatory compliance
- Oversee maintenance of fire safety systems
- Maintain chemical inventory management and safety
- Comply with fire safety requirements
- Monitor and document physical spaces for potential hazards



## Office of Governance, Accountability, and Compliance

**Jenny Myers**, Senior Business Analyst  
**Roxane Guest**, Coordinator I

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LSC-OGAC@LoneStar.edu

### OGAC Webpage

<http://www.lonestar.edu/Governance-Accountability-Compliance.htm>

### LSC Incident Reporting System

<https://secure.ethicspoint.com/domain/media/en/gui/43698/index.html>

### Intranet

<https://intranet.LoneStar.edu/OGAC/SitePages/Home.aspx>