**Student Fee Advisory Committee (SFAC)**

**Meeting Minutes**

**Wednesday, July 10, 2019**

**10:00 a.m. – SC 206**

**Committee Members Present:**

 Lisa Cordova (Chair)

Becca Stephenson (Co-Chair)

Susan Allen

Alexis Thomas (Student Rep)

Marcial Martinez (Student Rep)

**Committee Members Absent:**

 Lisa Schulze

Chrischein Nelson

Catherine Zakes

Jacqueline Rudison

**Student Life Staff Present (non-voting):**

 Kelsey Jackson

Sharun Cooper

Meeting called to order at 10:16 a.m.

1. **Overview of budget expenditures for FY19** – Budget 2018-2019, approved from last year and 2019-2020 budget draft. (see attached document) 2019-2020 budget was reduced by $100,000.00 due to enrollment and other changes with the opening of College 7. College 7 has adopted Greenspoint and Victory Centers, which now have their own budget for 2019-2020. We are losing the student fee for Greenspoint and Victory but hoping to gain from East Aldine. Question from Susan: How does the Biology department involvement affects Rising Star Banquet overall? Answer from Kelsey: The Biology department did not affect the overall outcome of Rising Star; all departments are welcome to continue participating in the banquet. Lisa askes for approval of the proposed 2019-2020 budget. Susan moves to approve, Alexis seconded the motion, Motion passed unanimously.
2. **S.A.F. Fund Balance, next 2 years** – Full-time staff will receive increase for 2019-2020. North Harris will no longer be responsible for the GCIC, system office will take full responsibility. Reduction in the student planners maybe changing to an online App. Question from Susan: Do we purchase decorations for the Rising Star banquet? Suggesting that we reuse decorations. Sharun/Kelsey answers: We already reuse decorations to save on cost. Becca asked about reserved funds and maybe moving funds from somewhere else with the history of unused funds. Lisa explained why the system is setup the way it is and how funds must be in a certain account to be reserved for properly.
3. **Budget Recommendations** – Committee agreed that Student Life budget should remain as planned. Kelsey presented proposal of the core operations budget. Committee discussed and approved unanimously. (see attached document)

Proposals for line item budgets from the following were presented to the committee, we received proposals from Diversity Initiatives, PTK, Student Ambassadors, and SGA:

* 1. **Phi Theta Kappa** – There was no representation for PTK. Opinion was shared that the same students benefits from PTK. Committee would like justification of how their selection of students are made and rather or not the opportunity is given to all students. Lisa proposed approving the stipends but would like justification of how funds are used for student travel, supplies, and official functions. Alexis moved to approve PTK $4008 and pending justification spending. Marcial seconded the motion, Motion passed.
	2. **Recreational Sports** – Committee agreed that Rec Sports budget should remain as planned. Recreational Sports will allocate funds for coach’s salaries and supplement operation funds for each club sport by the RSO fund allocation process.
	3. **Women’s Resource Center/Diversity Initiatives** – Work-study Students increased for DI, increases depends on each department’s need. Becca moved to approve, Susan seconded the motion, Motion passed.
	4. **Student Ambassadors** –Becca represented, they’re very active throughout the year including summer sessions for the past two years. Fundraisers are going great, Becca explaining Chick-fil-A Day. Susan moved to approve, Lisa seconded, Motion passed, with Becca, Alexis, and Marcial (Student Ambassadors Advisor and members) abstaining.
	5. **Student Government Association** –Kelsey explained the budget. Question from Susan: How often does SGA meets? Kelsey answered, general meetings are once a month and exec will meet twice a month in the Fall and Spring semesters. Kelsey talked about live streaming the SGA meetings to make it available to all students. We are also looking at an opinion box online, along with SGA planning to visit the EDUC 1300 classes again. Susan moved to approve SGA budget, Becca seconded, Motion passed unanimously.

This left a total of $7,448, which was added back into the programming money in core operations.

1. **Review SFAC Member Terms** – Susan propose Rebecca Stephenson remaining Vice Chair of SFAC, Susan moved, Lisa seconded, Motion passed unanimously. Three vacant 2-yr Student Member Chairs will be voted on during SGA meeting.
2. **Adjournment** – Marcial moved to adjourn. Becca seconded. Motion passed unanimously. Meeting adjourned at 12:00 p.m.